



Application for a Lawful Development Certificate for an existing use or operation or activity including those in breach of a planning condition

NATIONAL REQUIREMENTS

- Completed form (original plus 3 copies to be supplied unless the application is submitted electronically)
- A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of north (original plus 3 copies to be supplied unless the application is submitted electronically)
- Such evidence verifying the information included in the application as can be provided
- Such other information as is considered to be relevant to the application
- The appropriate fee

LOCAL REQUIREMENTS

Additional Mandatory Documents	<ul style="list-style-type: none">• Plans (3 copies to be supplied unless the application is submitted electronically. All plans and drawings should include: paper size, key dimensions and scale bar indicating a minimum of 0-10 metres):<ul style="list-style-type: none">○ Existing elevations (e.g. at a scale of 1:50 or 1:100)○ Existing floor plans (e.g. at a scale of 1:50 or 1:100)○ Existing site survey plan (e.g. at a scale of 1:50 or 1:100)
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Conditional Documents Required	Document Type	Circumstances when document should be submitted
	Planning Statement	The planning statement can be used to draw all evidence together to support the application for a Lawful Development Certificate.