

## Fees and Charges

### Reservations and Requests

Items reserved by adults	55p
Items reserved by children	Free
Additional charges for items obtained from other library services	£5.45

Certain items, such as car manuals, DVDs, CDs and items held at Library Headquarters are not subject to reservation charges.

### Hire Charges

Compact Disc – single disc	£1.00 per week
Compact Disc – boxed sets (2 or more discs)	£2.00 per week
DVDs marked with a red spot	£1.50 per night or £3.00 per week
DVD boxed sets over 2 discs	£3.00 per night or £5.00 per week
Children’s DVDs and DVDs marked with a yellow spot	75p per night or £2.00 per week
Spoken Word Cassettes and CDs	£1.00 per week or £2.00 per 3 weeks
Junior Spoken Word Cassettes and CDs	75p per week or £1.50 per 3 weeks
Short Language Courses	£1.00 per week
Long Language Courses	£2.50 for 3 weeks

### Overdue Charges

Daily overdue charge for adults	20p per book to a maximum of £10.00 per item
Daily overdue charge for children borrowing children’s books	Free
Daily overdue charge for spoken word cassettes and CDs, short language courses and music CDs	20p per book to a maximum of £10.00 per item
Daily overdue charges for children’s DVDs and DVDs marked with a yellow spot	75p
Daily overdue charges for DVDs marked with a red spot	£1.50
Daily overdue charges for DVD boxed sets	£3.00
Daily overdue charge for long language courses	30p
Daily overdue charge for mobile library users and Home Library Service users	Free

## Fax Charges

Sending in the UK	85p for the first page; 60p for each subsequent page
Sending abroad	£1.75 per page
Receiving	30p

## Sale Items

Magnifying sheets	£3.00
CD-R	£1.20
Earphones	£4.50
Green Garden Bags	£1.35

## Printing and Copying

Printing from computers	15p per A4 sheet (Black and White or Colour)
Black & White photocopying	10p per A4 sheet 20p per A3 sheet
Colour photocopying	50p per A4 sheet £1.00 per A3 sheet

## Lost and Damaged Items

Items in print	Full cost
Items out of print	Average book price
Rare or valuable items	Refer to Library HQ

## Book sales

Adult Fiction paperback	£1.00
Adult Fiction hardback	£1.30
Adult non-Fiction	£2.00 and £3.00
DVD	£2.50
SWCD	£2.50
CD	£1.50
Bargain paperback fiction	40p each or 3 for £1.00