





People who were at the meeting:




John Phillips, Co-Chair
Claire Foreman, Community Services, Head
of Community Care, Acting Co-Chair
Jan Gavin, IoW Advocacy Trust
Shainee Pike, Support for Joanna Klai
Joanna Klai, Service User, Meadowbrook
Paul Smith, Osel
Al Wyman, Service User
Lindy Wyman, Parent Carer
Louise Lamb, Community Services, Health
and Social Care
Laura Timms, LD Modernisation Co-ordinator
Vicky Jones, Housing Sub Group
Christine Law, Parent Carer
Louise Biggs, Community Services, Local
Involvement Networks
Simon Gerfen, Community Services, Finance
Jackie Raven, Community Services,
Service Delivery
Anna Roberts, Mencap
Sam Martin, People First
Elizabeth Sturton, Parent Carer
Graeme Burnett, South Wight Housing
Daron Perkins, Community Services,
LD Manager
Stephen Ward, PCT Commissioning Manager
Mark Howell, Community Services, Housing
Jacqui Hogg, Secretary (Minute Taker)

People who could not
come to the meeting:


Scott Watkin, Co-chair
Pat Ready
David Downer
Cllr Vanessa Churchman
Teresa Day
Ali Barton-Smith
Sara Perkins
Jenni Thorpe
Jane France
John Lee
Sue Morris


<p>1.</p> 	<p>Welcome and apologies</p> <p>John and Claire welcomed the group, read out the rules of the meeting and told everyone how to use the cards. John asked everyone to introduce themselves. Claire read out the apologies.</p>	
<p>2.</p> 	<p>Minutes of the Meeting Held on 15 May 2008</p> <p><u>Rose Cottage</u> John P and Vicky are working together to draft a letter to IWC, PCT, the residential provider and housing association. The letter will say how people at Rose Cottage felt about being moved out very quickly.</p> <p><u>PCP Charter</u> Pat Ready and Maurice Dix are talking about this. Claire said they are waiting for a Council Cabinet Member to agree this way forward. The Council Cabinet Member is Dawn Cousins. Claire is talking to Councillor Dawn Cousins about this.</p> <p><u>Chair for Carers Forum</u> No one had come forward to chair the Carers Forum. John volunteered to be the new Chair. This means he will not co-chair the PCP Sub Group with Lindy. Lindy is happy to chair the PCP Sub Group on her own. Everyone voted yes.</p> <p><u>"Listen to Us"</u> John and Vicky are putting together a letter to Jane France and Jenni Charity. The letter will say thank you to Jane and Jenni for all the hard work they have done.</p>	<p>Claire Foreman</p>

	<p><u>Newsletter</u></p> <p>Jan has sent an item to Dave Downer for the newsletter. To make sure the newsletter happens Dave will need stories to put in it. Jan said she would be responsible for asking people for items for the newsletter. Everyone voted yes to Jan doing this.</p> <p>It was agreed that any items for the newsletter should be sent to Dave by 13 August. This would mean that there should be a newsletter by the end of September.</p> <p><u>Raising Awareness/Information Day</u></p> <p>Vicky has done the leaflets for this. Vicky will be sending an item about this to Dave Downer for the newsletter. The information day is about housing.</p> <p><u>Housing Workshop</u></p> <p>John told everyone that Scott Watkin felt the day was not well organised. Scott felt there were not enough directions and information on why people were at the workshop. Jan said she knew this was her mistake and apologised. Jan will use the feedback to help make the next workshop better. Jan said she had some other feedback, most of it was good.</p> <p><u>Change Picture Bank Catalogue</u></p> <p>People First and Dave Downer had looked at the Change Picture Bank catalogue to see if the pictures fitted the description. There had been some changes which Vicky had done. Vicky thanked People First and Dave Downer for their help. The Change Picture Bank catalogue can be used for any documents people do. It is not just for use within the Council.</p>	ALL
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	<p>If anyone would like the Change Picture Bank catalogue, please contact Vicky. Vicky's email address is vicky.jones@iow.gov.uk Vicky's telephone number is 520600.</p>	ALL
<p>3.</p> 	<p>Meetings (Vicky Jones)</p> <p>This was talked about after the Regional Update from Laura. Please see item 7.</p>	
<p>4.</p> 	<p>Providers Forum (Graeme Burnett)</p> <p>Graeme had to leave the meeting before this was talked about. This will be talked about at the next LDPB.</p>	Minute Taker
<p>5.</p> 	<p>LDDF (Claire Foreman and Simon Gerfen)</p> <p>Simon told everyone there is £6,375 left to spend on projects. Everyone talked about what they would like to spend the money on.</p> <p>Vicky asked for £1,000 to help pay for the Housing Information Day in October. This would help to pay for someone to come and talk about housing on the day, hire of the venue and advertising. The day would be about giving information, and not raising people's expectations of what housing would be available on the Island.</p> <p>John asked if there was enough money to pay for more transport for evening and weekend activities. John said that transport is available from 6.30pm to 8pm. John and other people find this amount of time is not long enough. Claire said the homes should be flexible about providing transport for people. Claire will speak to contracts about this.</p>	Claire Foreman



	<p>Sam told everyone that the Friday Club would like another mini bus. This would be used to transport people to evening activities. People from the Friday Club do not want to travel on their own; as they are worried they may get attacked. Two people have recently been attacked. Claire and Jan said this did not support independent living. Claire will arrange a way for there to be some support for John to look at the funding and transport options for the club.</p> <p>They also wanted money to do things in the evenings and at weekends. Claire said this is part of the PCP and Personalisation. People should help to pay for the activities they do.</p> <p>Other things people would like to spend the money on is:</p> <ul style="list-style-type: none">• Carers Conference.• Activity Tutors. <p>Laura said there are some forms and guidelines that could be used when people wanted LDDF money. Laura passed draft copies of these around. The reason for the forms would be to put some processes in place. The forms would show what the aims and outcomes of projects are. They would also show clearly how much people wanted and what the money was to be spent on. The forms also make sure that the Valuing People Now criteria is met. They will also show how the projects fit in with the LDPB's action plans. The forms will help to put rules in place about how people ask for money. Simon from finance thought this was a good idea.</p> <p>It was agreed that for next year (Financial Year 2009 to 2010) new forms would be used.</p>	Claire Foreman
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	<p>It was agreed that for the money left over from this year (Financial Year 2008 to 2009) the form would not be used.</p> <p>We will talk about how the rest of the money should be spent at the next LDPB in September. Anyone wanting LDDF money must email John saying how much they want, what the project is, what its outcomes are and how the money will be spent. John's email address is chairman@iow-gateway.co.uk.</p>	ALL
<p>6.</p> 	<p>Regional Update (Laura Timms)</p> <p>Laura handed out:</p> <ul style="list-style-type: none"> • The current chart showing the LDPB and its sub groups. • A chart showing the LDPB and one option for a new structure and new sub groups. • A chart showing the Regional Implementation Group (RIG) and its sub groups. <p>The Regional Implementation Group has a Valuing People Now person from every local authority attending their meetings.</p> <p>Laura explained the different charts and how they link in with the Regional Implementation Group and Valuing People Now.</p> <p>Valuing People Now is due to be out in October.</p> <p>People thought that changing the groups might be a good idea. People wanted to think about how best to do that. Everyone voted yes to the chairs from the LDPB and its sub groups to meet to talk about this new structure.</p>	

	<p>Any new sub groups will need new Terms of References and Action Plans. Everyone voted yes for Laura to run the meeting. This meeting will be held before the next LDPB. This will be talked about at the next meeting.</p> <p>Claire said it was important for the LDPB to link with other boards and sub groups. This is something Louise B could do.</p>	<p>Laura Timms Minute Taker</p> <p>Louise Biggs</p>
<p>7.</p> 	<p>Meetings (Vicky Jones)</p> <p>Vicky suggested that the LDPB and Excellence Sub Group meet every 2 months. Everyone voted yes to this.</p> <p>Vicky said she had been looking at how often the sub groups should meet. To make partnership board meetings easier, half the sub groups would report back to one meeting with the other half reporting back to the next one. Vicky suggested that this should be looked at when the chairs meet to talk about the sub groups – the meeting Laura is arranging. Everyone voted yes to this.</p>	<p>Minute Taker</p>
<p>8.</p>	<p>Council Update (Claire Foreman)</p> <p>Claire told everyone that John Metcalfe is now working for Tourism. Claire said that she has taken over the work of Learning Disability services within the Council.</p> <p>Claire said she is working on Transformation in Social Care. That means the Council will be working with the PCT (health) to plan for what people need. The Council and the PCT will then work together on how to provide the services needed for all adults in social care on an individual basis.</p>	

	<p>People with a learning disability will be thought about separately with other adults. The changes will make services more inclusive.</p> <p>Individual Budgets/In Control will change to include all adults in social care. This means the assessment form needs to be changed. This is being worked on.</p> <p>Day Services will in future be paid for by the individual. The individual will get money based on their assessment form. This is to make sure people are doing what they want to do, and when they want to do it.</p> <p>It will take a few years to do this. Claire will keep the LDPB updated on how things are going. The LDPB will also be asked about what they think of any suggestions.</p> <p>Louise L, Daron and Louise B are working together on linking services.</p>	
<p>9.</p>	<p>Mencap Typeface (Vicky Jones)</p> <p>Vicky has looked at how much it would cost to use the Mencap typeface. It would be expensive to buy it for everyone who needed it. Vicky thought it would be better to use a free typeface that is already on computers. Vicky found about 10 typefaces that were similar to the Mencap one. Vicky handed round a piece of paper showing the different typefaces. She spoke with John and People First about which one they would prefer to use. They chose a typeface called Verdana as they thought this was the clearest one. Vicky suggested that Verdana be used for all documents prepared by the LDPB and its sub groups. This will include agendas, minutes and letters. Everyone voted yes to this.</p>	<p>ALL</p>

<p>10.</p>	<p>Bill McKenzie (John Phillips)</p> <p>Everyone signed Bill's card.</p>	
<p>11.</p> 	<p>Any Other Business (All)</p> <p><u>Training Model : Parliament Day : End of August (Friday 29th)</u> Laura told everyone there are 2 places available for this. John will be going. If anyone would like to go, please ask Laura.</p> <p>Claire asked that in future anything like this be forwarded to Louise B. Louise B will then make sure everyone has the opportunity to be asked.</p> <p><u>Housing</u> Mark asked if someone from Housing should be at the LDPB meetings. Everyone agreed. Vicky said that Housing were on the membership list which was part of the Terms of Reference.</p> <p><u>Housing Workshop Report</u> Joanna told everyone that the report will be ready soon. Joanna had some pictures of the day with her. Anyone wanting to look at the pictures, please ask Joanna. Joanna can be contacted at The Medina Centre tel; 523090.</p> <p><u>PCP</u> Lindy told everyone that the PCP would not be meeting as planned. This is because Pat Ready is away at the moment. Lindy will let people know when the PCP sub group will meet.</p> <p><u>Values into Action (VIA)</u> Mark Brookes from Values into Action came to the Island and met with John, Vicky and Laura. They talked about how partnership boards work. Mark is the Co-chair of his partnership board. VIA is a charity to help people with a</p>	<p>ALL</p> <p>ALL</p> <p>ALL</p>

	<p>learning disability know their rights and for everyone to be treated with respect. You can find out more at www.viauk.org. Mark has been invited by John and Scott to attend the next LDPB.</p>	
<p>12.</p> 	<p>Next Agenda</p> <p>Jan asked that a subject/theme for the next workshop be talked about.</p>	<p>Minute Taker</p>
<p>13.</p> 	<p>Date of Next Meeting</p> <p>The next meeting will be held on Thursday 4 September 2008, 11.45am for a 12pm start. The meeting will be held at the Riverside Centre. A light lunch will be provided.</p>	