

QUEEN'S DIAMOND JUBILEE STREET PARTY SAFETY CHECK LIST



- Road closure arranged?
- Have you made residents aware of your event?
- Do they know that access to their property may be restricted for the duration of the event?
- Road closures must be clearly and correctly sign posted for the safety of everyone attending the event and those close by.
- Site control – pre-plan and ensure that the area is carefully laid out should an emergency vehicle (ambulance, police or fire) need to access the area.
- Consider avoiding times when bins are due to be emptied (household waste collections will still take place on bank holidays).
- Avoid any damage to the road or footpaths, and neighbouring property.
- Trip hazards – make sure any wires or anything trailing on the ground which could potentially be a trip hazard is protected or clearly indicated and warning provided
- When organising the site layout, use flat areas where possible.
- Have a first aider or first aid kit on site.
- Alcohol - be aware of people drinking, be conscious they do not become an issue to themselves or others.
- Weather – Keep an eye on the five day forecast and then check the weather daily. Be prepared in case it turns wet, what is your contingency? If it's hot, be mindful of people's wellbeing, but also food storage and other health related issues.
- Ensure that any bunting/flags are attached securely, and not attached to power or telephone cables. If attached to private property you must obtain permission from the property owners.
- Plan the clearing and tidying of the street after the event, and ensure that it is free of rubbish/furniture and has incurred no damage.