

DIVERSITY IMPACT ASSESSMENT QUESTIONNAIRE

SERVICE: Isle of Wight Heritage Service	DIRECTORATE: Community Services
Responsible Officer: Richard Smout	Date of Assessment 23 rd August 2007

Introduction:

As a requirement under the Race Relations (Amendment) Act 2000 all of the council's services have to undergo an impact assessment (IA) to determine their potential impact on the promotion of equalities.

The IA looks at how a service promotes, monitors and consults in their area to ensure that equalities are promoted. Completion of the IA will help the organisation understand what areas need assistance and where best practice can be shared. The information will be used to determine the extent to which services meet the requirements of the Equality Standard for Local Government, the Race Relations (Amendment) Act 2000 and the Disability Discrimination Act 1995. On completion of the IA action plans will be developed which will link to teams service plans. For the year 2006/07 the IA process will be integrated into the service planning process.

In order to complete the IA questionnaire, the following questions, which will enable you to measure your service, will need to be answered.

Where you can provide information and examples please do so, as this will help you to judge the level of impact your service has on the promotion of equalities.

Should you need any help / advice when completing the questionnaire, please refer to the guidance notes issued with this questionnaire or contact Rosie Barnard 823091.

Q.1 Is your service accessible to all groups /individuals within the community? (i.e are there for example, physical, cultural, linguistic, or geographical barriers to persons wishing to use your service)

Group	Yes	To some extent	No	If yes, what evidence do you have to demonstrate this?	If no, what do you plan to do?
Racial (inc. culture and nationality)		To some extent			Introduce leaflet in a language of first choice for users
Religious Belief	Yes			Be aware of timetabling of special events. Training	
Gender (inc. transvestite, transgender & transsexual)	Yes			Training in equality and diversity	
Sexuality (e.g. homosexuality, lesbian & bisexuality)	Yes			Training in equality and diversity	
Disabled (i.e a physical and or mental impairment)		To some extent		Some premises: Dinosaur Isle accessible ... others not, but arrangements	Liaise with Property Services over prioritisation of works Staff training

				made to ensure facilities can be used	
Age		To some extent		No age restrictions, but opening hours Could be said to discriminate	Look into funding for additional staffing
Geographical Location		To some extent		Single point of access for most facilities	Work with libraries to provide surgeries
Any other status (e.g. people with dependants and/or caring responsibilities or people with criminal record/an offending past)	Yes				

Q.2 (a) For whatever reason, does your service treat any group differently from its other customers?

No

If you have answered 'yes' or to 'some extent' , please specify those individuals or groups affected and whether the impact has the potential to be adverse.

Q.2 (b) Where the impact is considered to be adverse, can it be justified, for example, on grounds of promoting equal opportunity for another group?

Q.3. (a) Do you promote equality within your service? (e.g. through the use of briefings at team meetings or the circulation of leaflets and/or other equalities related awareness raising materials)

Yes

To some extent **Through links with Rob Jones being filtered down**

No

(b) How often do you take the opportunity to promote equality within your service?

Regularly

Occasionally

As issues arise **Not a set agenda item at meetings**

Not at all

Q.4. Are there plans in place within your service to promote equality more effectively?

Yes

If yes, please outline what you intend to do:

Through updating of training for staff, and investigation of language leaflets for visitors. More facilities for those with visual impairment

Q.5 Have you consulted in the past three years with any of the following groups regarding the delivery of and access to your service?

Group	Yes	To some extent	No	If yes, what evidence do you have to demonstrate this?	If no, what do you plan to do?
Racial (inc. culture and nationality)			No		Liaise with Corporate Consultation Officer (Pat Stamps) , enabling service to have an input into future rounds of consultation, and to define questions for service improvement as and when appropriate
Religious Belief			No		“ “

Gender (inc. transvestite, transgender & transsexual)			No		“ “
Sexuality (e.g. homosexuality, lesbian & bisexuality)			No		“ “
Disabled (i.e a physical and or mental impairment)			No		“ “
Age			No		“ “
Geographical Location	Yes			Local History Society consultation on possible new facility, and use of existing buildings	
Any other status (e.g. people with dependants and/or			No		“ “

caring responsibilities or people with criminal record/an offending past					
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Q.6 Do you train your staff on equality issues?

Yes

If you have answered yes, or to some extent, what training is available, who provides/delivers it and what areas does it cover? (e.g. Disability, Race, Gender, Age, Sexual Orientation, Religious Belief or location)

Provided by means of the Isle of Wight Council, and training programmes brokered by that body. Training on race, gender, sexual orientation. There are gaps in the current training, and these will need to be filled in the coming year, ensuring that new staff receive appropriate training.

If you have answered no, have you explored the availability of suitable training for your staff? Who have you consulted with?

Q.7 Have you received any equality/diversity complaint/comment about your service?

Yes

If yes how was this dealt with:

**In Newport Roman Villa we have not had formal complaints but have had informal comments
We commissioned an Access Audit with the help of the Museum Library and Archive Council**

What changes were made as a result of any action taken:

Still working through recommendations of the plan. Will by chairs with arms for education boards, and boards to make features like the interpretation of the garden more accessible

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Q.8 Is there any evidence to suggest that policies/strategies/practices through their implementation that there is (a) higher or (b) lower participation or uptake by different minority ethnic groups?

Not applicable

If you answered (a) please provide further information and give examples including monitoring data:

If you answered (b) please state below how you will incorporate the General Duty in the review of policy/strategy/practices:

Q.9 Any additional comments:

List of useful contacts:

CRE – Commission for Race Equality – www.cre.gov.uk

DRC – Disability Rights Commission – www.drc.gb.org

Disability info – www.disability.gov.uk

Equal opportunities Commission – www.eoc.org.uk

Employers Organisation – www.lga-employers.gov.uk

Local Government Association – www.lga.gov.uk

RNIB – Royal National Institute for the Blind - 522205

RNID – Royal National Institute for the Deaf – IW contact Sound Advice – Joyce Love 529533

Victim Support IW – 530530

DIAL – Disability information IW – The Riverside Centre – 522823

WIM (Women Into Management) Network – IWC Prue Grimshaw (82)3411 Claire Shand (82)3120

DDA – Island Access Group – IWC Rosie Barnard – (82)3091

BME (Black Minority Ethnic) Cross Directorate Group – IWC Prue Grimshaw (82)3411 Rosie Barnard 520600 ex 2236

Race & Diversity Standing Forum – IWC Rosie Barnard (82) 3091

Unison – Equality Rep – Joyce Milford (82) 3093

HR – Equality & Diversity Policy - related to employment – Claire Shand (82)3120

Vectis Equality Group (BME Group representing IW Communities and individuals) jane.mckean@iow.nhs.uk

