

## A2 Transfer form

### Application to transfer a permit

Local Authority - Integrated Pollution Prevention and Control  
Pollution Prevention and Control Act, 1999  
Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended)

#### Guidance Notes

##### **When to use this form**

This regime is known as Local Authority Integrated Pollution Prevention and Control, LA-IPPC. Installations permitted under this regime are known as A2 installations. Use this form if you already have a permit and wish to transfer the permit in whole or in part to another person ('the proposed transferee'). You may apply to transfer the whole or part of your permit. Both the operator and the proposed transferee must jointly apply to have the permit transferred.

##### **Before you start to fill in this form**

Please read the Defra general guidance manual issued for LA-IPPC and LAPPC. This contains a list of other documents you may need to refer to when you are preparing your application for the transfer of the permit, and explains some of the technical terms used. You may also need to read the relevant sector guidance note, BREF note or Process Guidance note as relevant. The Pollution Prevention and Control (England and Wales) Regulations 2000 can be obtained from The Stationary Office, or viewed on their website at: [www.legislation.hmsso.gov.uk/si/si2000/20001973.htm](http://www.legislation.hmsso.gov.uk/si/si2000/20001973.htm)

##### **Which parts of the form to fill in**

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application for transfer to enable it to be processed further. When complete return to:

*Environmental Health Manager  
Isle of Wight Council  
Jubilee Stores  
The Quay  
Newport  
Isle of Wight PO30 2EH*

##### **Other documents you may need to submit**

*You must submit your existing permit with this form. There are number of other documents you may need to send us with this application. Each time a request for a document is made in the form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with your permit reference number and the name of the installation.*

##### **Using continuation sheets**

In the case of the questions on the form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

**Copies**

You do not need to send multiple copies of this form, consultation is not required to transfer a permit.

**If you need help and advice**

We have made the form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

