

## Part B Surrender form

### Application to surrender a permit

Local Authority Pollution Prevention and Control  
Pollution Prevention and Control Act, 1999  
Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended)

#### Guidance Notes

#### **When to use this form**

This regime is known as Local Authority Integrated Pollution Prevention and Control, LAPPC. Installations permitted under this regime are known as B installations. Use this form if you already have a permit and have ceased to operate, or intend to cease to operate your installation and wish to surrender the permit. You may apply to surrender the whole or part of your permit.

#### **Before you start to fill in this form**

Please read the Defra general guidance manual issued for LA-IPPC and LAPPC. This contains a list of other documents you may need to refer to when you are preparing your application for surrender of your permit, and explains some of the technical terms used. You will also need to read the relevant sector guidance note, BREF note or Process Guidance note as relevant. The Pollution Prevention and Control (England and Wales) Regulations 2000 can be obtained from The Stationary Office, or viewed on their website at: [www.legislation.hmso.gov.uk/si/si2000/20001973.htm](http://www.legislation.hmso.gov.uk/si/si2000/20001973.htm)

#### **Which parts of the form to fill in**

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application for surrender enable it to be processed further. When complete return to:

*Environmental Health Manager  
Isle of Wight Council  
Jubilee Stores  
The Quay  
Newport  
Isle of Wight PO30 2EH*

#### **Other documents you may need to submit**

*There are number of other documents you may need to send us with your application for surrender. Each time a request for a document is made in the form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with your permit reference number and the name of the installation.*

#### **Using continuation sheets**

In the case of the questions on the form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by

stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

**Copies**

You do not need to send multiple copies of this form, consultation is not required to transfer a permit.

**If you need help and advice**

We have made the form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

