

Business Parking Permit Application Terms and Conditions

1. Business Permits are available for periods of 1 month, 3 months, 6 months and 12 months. Payments can be made by debit/credit card, on-line @ www.iwight.com/parkingpermits Cheque (made payable to Isle of Wight Council) and direct debit* (*direct debit is only available for 6 and 12 month permits)
Applications can be made online at www.iwight.com. By post to 'Isle of Wight Council (Parking Services), PO BOX 155, Newport, Isle of Wight, PO30 9AP' or In person at any Isle of Wight Council Help Centre.
2. Any individual or business can apply for a business permit.
- 3a A General Business Permit is valid for the following:-
 - Unlimited free parking in Long Stay parking places.
 - 2 hours free parking in Short Stay off-street parking places.
 - 1 hour free parking in Short Stay on -street parking places.

(A time clock will be provided and must be prominently displayed denoting time of arrival alongside your permit at all times).
If you need to park longer than the permit allows, then a top up ticket can be purchased from the machine for the additional time required, up to the maximum permitted stay for the class of the car park. This must be purchased at the start of the parking period and displayed alongside the permit.
- 3b A Named Business Parking Permit can be issued for use in one nominated Long Stay car park.
4. The issue of a permit does not guarantee the availability of a parking space. It merely entitles the specified vehicle to park in any of the designated parking areas if there is sufficient space. Your permit cannot be used to park in any other area than those stated.
5. Your permit cannot be used in any vehicle other than the vehicle specified on the permit. Should you have a Courtesy Vehicle from a Garage, a temporary permit must be obtained from any of the Council's Help Centre's.
6. A duplicate permit may be issued if you change your vehicle, providing that the original permit is returned. A charge of £11.50 will be made for the issue of such a permit.
7. The permit is issued subject to the conditions of the current Parking Places Order, which may be seen during normal office hours at the Council offices.
8. The permit is only valid if the vehicle is displaying a valid Road Fund License.
9. The permit must be clearly displayed inside the front nearside windscreen with the time-clock and remains the property of the Isle of Wight Council. Failure to clearly display the permit or time-clock for whatever reason will render the driver liable to a penalty charge.
10. Refunds - Permits may be surrendered at any time for a refund for each complete unused month. This service will incur an administrative charge of £11.50. Refunds will only be issued when the permit is received in the Parking Services Office.

DIRECT DEBIT

The facility to pay for six and twelve months via direct debit is available. Upon completion of a direct debit mandate, an account will be set up to enable you to pay by installments.
(6 Month Permit is to be paid by 4 installments, 12 Month Permit is to be paid in ten installments).

Initial notification will be sent detailing the Direct Debit amount to be taken and each payment will be taken on the first of each month unless otherwise required.