



CARAVAN SITES AND THE CONTROL OF DEVELOPMENT ACT 1960

**LICENCE CONDITIONS FOR STATIC HOLIDAY  
CARAVAN SITES FOR THE FORMER BOROUGH  
OF MEDINA**

1. (a) The total number of caravans on the site shall not exceed (The gross density should not exceed 62 caravans to the hectare.)  
  
(b) Each caravan on the site shall be clearly identifiable by a number conspicuously displayed at all times.
2. No tents or other structures shall be erected or retained on the site without the approval of the Council in writing.
3. Any caravan on the site
  - (a) shall not be less than 6 metres from every other caravan on the site, and
  - (b) shall be sited in accordance with the plan approved with the licence application with approved amendments where applicable.
4. (a) Any caravan brought on to the site subsequent to the date of this licence shall comply with BSS 3632 : 1970 with the exception of specifications 4 and 5 therein.  
  
(b) No caravan shall be stationed on the site unless it is provided with adequate means of ventilation and has windows of sufficient area to give a satisfactory standard of natural lighting.
5. No caravan shall be stationed on the site unless it is weatherproof, dry, clean and well maintained internally and externally and in a good state of repair.
6. No caravan stationed on the site shall be used for sleeping accommodation by a greater number of persons at any one time than the number which it can reasonably be regarded as having been designed to accommodate. Regard shall be had to BSS 3632 : 1970.
7. The site shall be kept clean and free from accumulations of litter.
8. Roads of suitable material shall be provided and maintained so that no caravan standing or toilet block is more than 45 metres from a road. Site roads, site entrances and exits shall be not less than 4 metres wide.

9. Every caravan, unless it is removed during winter, shall stand on a hard standing of a suitable material which shall extend over the whole area occupied by the caravan placed upon it and shall project not less than 1 metre outwards from the entrance or entrances of the caravan.
10. Suitably surfaced parking places shall be provided with space for at least one car for every 3 caravan standings. Additional space shall be set aside to accommodate further cars, up to one car per caravan, to be surfaced as required.
11. The site shall be provided with a water supply complying with British Standard Code of Practice CP 310 (1965).
12.
  - (a) Each caravan shall be provided with a water supply piped within the caravan or water standpipes shall be provided not more than 30 metres from any caravan standing.
  - (b) Any water standpipes provided shall discharge over a trapped gully surrounded by an adequate concrete apron.
  - (c) Where the gross densities are 30 caravans to the hectare or less, no caravan standing shall be more than 55 metres from a water standpipe.
13. Satisfactory provision shall be made for foul drainage by connection to a public sewer, a properly constructed sewage disposal installation, or a properly constructed cesspool or septic tank.
14.
  - (a) Each caravan shall be provided with a water closet, a wash-hand basin with hot and cold water and a bath or shower with hot and cold water.
  - (b) For caravans without such facilities a toilet block shall be provided within 90 metres so as to provide separate facilities for each sex on at least the following scale:  
  
Males:           1 WC; 1 urinal and 1 wash hand basin per 15 caravans  
Females:        2 WC's and 1 wash hand basin per 15 caravans.  
  
One shower or bath for each sex per 20 caravans.  
  
Each wash hand basin, shower or bath shall be provided with hot and cold water.
15. Each toilet block shall be provided with adequate artificial lighting.
16. Laundry facilities shall be provided in a separate room on a scale of not less than 1 deep sink with running hot and cold water for every 30 caravans.
17. There shall be adequate surface water drainage for site roads, footways, and paved areas and for the site generally.

18. Suitable and sufficient refuse receptacles shall be provided and arrangements shall be made for such receptacles to be emptied regularly.
  19. Space equivalent to approximately one tenth of the total site area shall be allocated for children's games and other recreational purposes.
  20. All equipment and facilities provided shall at all times be maintained in good repair, kept clean and in satisfactory working order.
  21. The site shall be adequately lit during the hours of darkness.
  22.
    - (a) The site shall be provided with an electricity supply sufficient in all respects to meet all reasonable demands of the caravans situated thereon.
    - (b) Such electrical installation other than Electricity Board works and circuits subject to regulations made by the Secretary of State for Energy under Section 60 of the Electricity Act 1947, shall be installed and maintained in accordance with the requirements of the institution of Electrical Engineers Regulations for the electrical Equipment of Buildings (the IEE Wiring Regulations) for the time being in force, and where appropriate to the standard which would be acceptable for the purposes of the Electricity (Overhead Lines) Regulations 1970, SI 1970 number 1355.
    - (c) The installation shall be inspected not less than once in every twelve months (in the case of underground installations, three years) or in such longer period as may be recommended by a person who shall be one of the following:
      - A professionally qualified electrical engineer;
      - A member of the Electrical Contractors Association;
      - A member of the Electrical Contractors Association of Scotland;
      - A certificate holder of the National Inspection Council for Electrical Installation Contracting; ORA qualified person acting on behalf of one of these (in which case it shall be stated for whom he is acting.

Such person shall within one month of such an inspection issue an Inspection Certificate in the form described in the IEE Wiring Regulations which shall be retained by the site operator and displayed with the site licence. The cost of the inspection and report shall be met by the site operator.
23. FIRE PRECAUTIONS
  - (a) Fire points shall be established so that no caravan or site building is more than 30 metres from a fire point. They shall be easily accessible and clearly and conspicuously marked 'Fire Point'.

- (b) Where water standpipes are provided and there is a water supply of sufficient pressure and flow to project the water approximately 5 metres from the nozzle, such water standpipes shall be situated at each fire point together with a reel of small diameter hose of not less than 30 metres in length having a means of connection to a water standpipe (preferably a screw thread connection) and terminating in a small, hand controlled nozzle. Hoses shall be housed in a box painted red and marked 'Hose Reel'.
- (c) Where standpipes are not provided or the water pressure or flow is not sufficient, each fire point shall be provided with either water extinguishers (2 x 9 litre) or a water tank of at least 500 litres capacity fitted with a hinged cover, two buckets, one hand pump or bucket pump.
- (d) A means of raising the alarm in the event of a fire shall be provided at each fire point. This may be by means of a manually operated sounder, eg, metal triangle with a striker, gong or hand operated siren.
- (e) All alarm and fire fighting equipment shall be maintained in working order and available for inspection by or on behalf of the Council.
- (f) All equipment susceptible to damage by frost shall be suitably protected.
- (g) A clearly written and conspicuous notice shall be provided and maintained at each fire point to indicate the action to be taken in case of fire and the location of the nearest telephone. This notice shall include the following:

*On discovering a fire*

- (i) *Ensure the caravan or site building involved is evacuated.*
- (ii) *Raise the alarm.*
- (iii) *Call the Fire Brigade (the nearest telephone is sited .....).*
- (iv) *Attack the fire using the fire fighting equipment provided.*

*It is in the interest of all occupiers of this site to be familiar with the above routine and the method of operating the fire alarm and fire fighting equipment.*

- (h) Grass and vegetation shall be kept cut so as to prevent it becoming a fire hazard and cuttings shall be removed from the vicinity of caravans.
- (i) Provision shall be made for the storage of liquefied petroleum gas and regard shall be had to the Health and Safety Executive Code of Practice for the keeping of Liquefied Petroleum Gas in Cylinders and Similar Containers.
- (j) A telephone shall be available at all times on the site for calling the Police, Fire Brigade, Ambulance or other services in an emergency.

24. First aid equipment shall be provided on a scale similar to that normally provided for offices and shops and shall consist of kits made up for dealing with the maximum number of people living on the site. A notice displayed prominently on the site shall indicate the position of telephones, the telephone numbers and addresses of local doctors, the casualty arrangements of local hospitals and the whereabouts of first aid equipment.
25. At all times when caravans are stationed on the land for human habitation a copy of this licence and current conditions, in durable form, shall be displayed on the land in some conspicuous place and maintained in a legible condition.
26. No caravan shall be used for human habitation before 1 March or after 31 October in any year.

[holsites/conditions/MBC static holiday sites]