



Holding Register

Every entry in this record should be in ink (please use ball point pen).

This register must be retained for three years after the last movement was recorded.

This register must be produced for inspection at all reasonable times on demand to any Inspector of the Local Authority or DEFRA and the Inspector is entitled to make a copy thereof.



SECTION 1

Name of Registered Keeper

Address of Holding

Postcode:

Holding Identifier
(CPH)

Additional Identifiers
(CPH numbers)

Flock/Herd Number

Species¹

Sheep

Goats

Both

Type of production²

Meat

Wool

Dairy

Breeding Stock

Other

Address of Keeper
(if different from above)

Postcode:

¹ Please complete which species this Register relates to. If it's for sheep only there is no need to complete the "Sheep or Goats" column in Section 5

² Please enter whether the type of production is breeding, meat, wool, dairy, other

SECTION 2 Example Page

Record of Replacement Tags				
1.	2.	3.	4.	5.
Date of Replacement	Number of Replacements	Replacement Identifiers Individual Number or Flock Mark	Previous or Surviving Identifier Details (If known) Individual Number	Comments
12/2/2010	4	UK244220		Lost tags - own animals intended for slaughter
23/5/2010	1	UK024422000006	UK024422001964	Illegible - own animal
19/6/2010	1	UK024422000106	UK0127787001012	Lost tag - bought in animal
20/10/2010	1	UK127787		Illegible - slaughter animal
26/10/2010	1	UK024422016541	UK030386719012	Upgrade to breeding animal
1/11/2010	1	UK024422016542		Breeding animal - both tags lost

Record of Replacement Tags

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See Keeper Guidance booklet for further information about when to record the new and previous/surviving numbers.

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SECTION 3 Example Page

Date of Identification of Animals and Births						
1.	2.	3.	4.	5.	6.	7.
Date of Identification	Individual Identification Number (where appropriate)*	Number of Animals Identified	Year of Birth	Breed if known	Genotype if known	Own Use
2/1/2010	UK024422000126	1	2009	Swaledale		
15/4/2010	UK024422000127-31	5	2010	Swaledale		
15/8/2011	UK024422000132	1	2011	Cross		
16/10/2011	UK244220	20	2011	Mixed		
26/10/2010	UK024422016541	1	2010	Mixed		Upgraded from brought in slaughter animal
1/11/2010	UK024422016542	1	2010	Mixed		Breeding animal - both tags lost

Date of Identification of Animals and Births

1.	2.	3.	4.	5.	6.	7.
Date of Identification	Individual Identification Number (where appropriate)*	Number of Animals Identified	Year of Birth	Breed if known	Genotype if known	Own Use

* This column also allows for slaughter animals where the animal will be identified by a flock/herd mark. See Keeper Guidance booklet for further information about when to record the new and previous/surviving numbers.

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SECTION 4 **Example Page**

Deaths				
1.	2.	3.	4.	5.
Month/Year of death	Individual Identification Number (where appropriate)*	Number of Animals Dead	Breed if known	Approved disposal route used**
<i>Feb 2011</i>	<i>UK024422020004</i>	<i>1</i>	<i>Swaledale</i>	
<i>March 2011</i>	<i>UK244220</i>	<i>1</i>	<i>Swaledale</i>	

Deaths

1.	2.	3.	4.	5.
Month/Year of death	Individual Identification Number (where appropriate)*	Number of Animals Dead	Breed if known	Approved disposal route used**

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 ** It is not mandatory for this column to be completed as the information can be kept elsewhere on a holding.
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SECTION 5 Example Page

MOVEMENT REGISTER FOR "OFF MOVEMENTS"							
1.	2.	3.	4.	5.	6.	7.	8.
Moves Off							
Date	Sheep or Goats*	Number of Animals Moved	Individual Identification Number or Batch Identifier** or Cross Ref. to list of animals*** (where appropriate)	CPH/Location Animals Moved To	Hauliers Name	Registration Number of Transport	Own Use
20/1/2010		1	UK024422000423	01/001/5678	Own vehicle	X00 YYD	
1/4/2010		1	UK024422000135	01/001/5678	Own vehicle	X00 YYD	
20/8/2010		15	UK244220x10 UK303867x5	01/001/5678	A Other	W33 123	
1/9/2010		50	See Central Point Recording Centre document 10	Smithys Market	Own vehicle	X00 YYD	
16/9/2010		50	See Movement Document 11	Jones Slaughterhouse	Own vehicle	X00 YYD	
20/10/2010		25		Jones Slaughterhouse	Own vehicle	X00 YYD	Home bred slaughter animals

MOVEMENT REGISTER FOR "OFF MOVEMENTS"

1.	2.	3.	4.	5.	6.	7.	8.
Moves Off							
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* See footnote (1) in Section 1 of this Register.

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*** Keepers can cross reference to the 'Movement Document'. Alternatively, they can cross reference to the document provided by the Central Point Recording Centre.

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SECTION 6 Example Page

MOVEMENT REGISTER FOR "ON MOVEMENTS"

1.	2.	3.	4.	5.	6.
Moves On					
Date	Sheep or Goats*	Number of Animals Moved	Individual Identification Number or Batch Identifier** or Cross Ref. to list of animals*** (where appropriate)	CPH/Location Animals Arrived From	Own Use
16/2/2010		1	UK028418900613	01/001/1234	
19/2/2010		5	UK028481900934-38	01/001/1234	
16/6/2010		15	See MDI	01/001/1234	
1/7/2010		10	UK2444000	04/000/0001	

MOVEMENT REGISTER FOR "ON MOVEMENTS"

1.	2.	3.	4.	5.	6.
Moves On					
Date	Sheep or Goats*	Number of Animals Moved	Individual Identification Number or Batch Identifier** or Cross Ref. to list of animals*** (where appropriate)	CPH/Location Animals Arrived From	Own Use

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SECTION 7

Example Page

Annual Inventory*			
1.	2.	3.	4.
Inventory Date 1 December 20_____	Total Number of Sheep	Total Number of Goats	Date Entered
<i>Example 1 December 2010</i>	50	2	6.12.2010

Annual Inventory*

1.	2.	3.	4.
Inventory Date 1 December 20____	Total Number of Sheep	Total Number of Goats	Date Entered

Please complete a new line for each year unless you use a separate Holding Register for each year.

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Annual Inventory*

1.	2.	3.	4.
Inventory Date 1 December 20____	Total Number of Sheep	Total Number of Goats	Date Entered

Please complete a new line for each year unless you use a separate Holding Register for each year.

Notes for Guidance

- The Holding Register is designed to meet the record keeping requirements for sheep and goats as laid down in Council Regulation (EC) 21/2004.
- The Holding Register should cover all animals on **a single holding and should be retained for 3 years from the last day when an animal dies or leaves the holding.**

Section 1

- Must always be completed in full.

Section 2

- You must make a record in Section 2 every time you apply a replacement tag. For further details see the “Replacement” section of Keepers Guidance booklet.

Section 3

- You must record the date that identification is applied to the animal and its year of birth.

Section 4

- The month/year of death of an animal must be recorded as well as the identification.

Section 5

- All movements on and off your holding must be recorded within 36 hours of the move taking place. You can retain the movement document for moves on/off your holding but you will need to cross reference. Movement documents must be kept with the Holding Register in date order. Where you choose to use central point recording (i.e. individual animal numbers are read on your behalf and sent back to you) individual animal information must be recorded in the Register within 48 hours of when the animal(s) left your holding.

Section 6

- Once a year you must record the total number of sheep and goats that were present on your holding on 1 December. A separate line for each year can be recorded in this section unless a separate Holding Register is kept for each year.

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