

NITON AND WHITWELL PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF NITON AND WHITWELL PARISH COUNCIL
HELD AT NITON PRIMARY SCHOOL ON MONDAY 28th MAY 2012 AT 7:30 PM**

PRESENT: Councillors W C Arnold, J J W Attrill, J Boileau Goad, P K G Fradgley, S Haytack, M A Innes, C R Peach, J A Stotesbury (Chairman) and J Young

IN ATTENDANCE: Councillor D Stewart (IoW Council) and Mrs V J Ford (Clerk to the Council)

APOLOGIES: Councillor R Barclay

COUNCILLOR W C ARNOLD (CHAIRMAN OF THE COUNCIL) IN THE CHAIR

M01/05/12 ELECTION OF CHAIRMAN

Councillor Arnold thanked the members of the Parish Council for their support; Councillor Innes and the Clerk thanked Councillor Arnold for all her hard work as Chairman.

Members of the Parish Council thanked the Clerk for her work over the past year.

RESOLVED: that Councillor Stotesbury be elected Chairman for the year 2012/13.

Councillor Stotesbury signed the Declaration of Acceptance of Office.

COUNCILLOR J A STOTESBURY (CHAIRMAN OF THE COUNCIL) IN THE CHAIR.

M02/05/12 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Attrill be elected as Vice Chairman for the year 2012/13.

Councillor Attrill signed the Declaration of Acceptance of Office.

M03/05/12 DECLARATIONS OF INTERESTS

There were no declarations of interests.

M04/05/12 APPOINTMENT OF STANDING COMMITTEES

RESOLVED: that the following appointments be made:

Planning Committee	All members (Chairman Cllr Peach)
Footpaths	Cllrs Boileau Goad and Innes
Recreation Ground WP	Cllrs Barclay, Peach and Stotesbury
Affordable Housing WP	Cllrs Attrill and Stotesbury
One Million Blooms (Whitwell)	Cllrs Arnold, Attrill and Haytack

M05/05/12 APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: that the following appointments be made:

IWALC Executive Committee	Cllr Young
IWALC Deputy	Cllr Boileau Goad
Niton Village Hall Committee	Cllr Stotesbury

M06/05/12 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

All members had received copies of current Standing Orders and Financial Regulations for review.

RESOLVED: that the Standing Orders be adopted as presented.

RESOLVED: that the Clerk is to submit the draft statement of intent of training for members' consideration and possible adoption into Standing Orders at the June meeting.

RESOLVED: that the Financial Regulations be adopted as presented.

M07/05/12 SUBSCRIPTIONS

RESOLVED: that the Council approves the subscriptions to IWALC, SLCC and IW Sports and Recreation Council for the coming year, 2012/13.

M08/05/12 MINUTES

RESOLVED: that the minutes of the meeting held on 23rd April 2012 be taken as read, confirmed and signed as being an accurate record of the proceedings.

M09/05/12 FINANCE

Members had before them a schedule showing a cashbook balance of £28,597.68 in the General Funds and £5,985.72 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 21st May 2012 be received and noted.

*Already paid; for ratification only

Cheque Number	Payee	Details	Amount £
1125*	Careless & Kemp	Legal fees for Niton public toilets lease	354.00
1126	Niton Books	Replacement for cheque 1105 (which has been cancelled)	
1127	The Landscape Group Ltd	Mowing/strimming of Niton Recreation Ground	154.70
1128	Mr G W Hughes	Internal Audit 2011/12	120.00
1129	Mrs V J Ford	Clerk's expenses – May 2012	4.01
1130	Mrs V J Ford	Clerk's salary – May 2012	374.05
1131	Aon Limited	Buildings insurance for Niton public toilets up to insurance renewal date	9.44
		Total	1,016.20

RESOLVED: that the Parish accounts as listed above be approved for payment.

M10/05/12 ANNUAL ACCOUNTS 2011/12

Members had before them internally audited accounts for the year ended 31st March 2012. The report of the Internal Auditor was discussed and it was noted that there were no recommendations arising from the audit.

RESOLVED: that the annual accounts be adopted and signed.

**M11/05/12 ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2012:
STATEMENT OF ACCOUNTS**

RESOLVED: to adopt the Statement of Accounts as prepared by the Clerk.

**M12/05/12 ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2012:
ANNUAL GOVERNANCE STATEMENT**

RESOLVED: to adopt the Annual Governance Statement as prepared by the Clerk.

M13/05/12 ANNUAL EXTERNAL AUDIT FOR YEAR ENDING 31ST MARCH 2013 ONWARDS

Details of the appointment of an external auditor were received and noted.

M14/05/12 PARISH COUNCIL INSURANCE

The Clerk had obtained three quotations for Parish Council insurance.

RESOLVED: that the Parish insurance policy be renewed with Allianz through Came & Co. Insurance brokers through a three year long term agreement.

M15/05/12 PLANNING COMMITTEE MINUTES

RESOLVED: that the minutes of the Planning Committee meeting held on Monday 14th May 2012 be taken as read, confirmed and signed as an accurate record of the proceedings.

M16/05/12 PLANNING APPLICATIONS

Members had before them three Whitwell planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in the Appendix which forms part of these minutes.

M17/05/12 NEW PLAYGROUND AT 'WHITE LION' PUBLIC HOUSE, NITON

RESOLVED: that the Clerk writes to the Isle of Wight Council Planning Enforcement Team asking that the play equipment be put out of use until planning permission has been obtained for it.

M18/05/12 ISLE OF WIGHT COUNCILLOR'S REPORT

Councillor Stewart gave a verbal report. Members noted that the Niton Youth Club car park is now open for public use in the evenings and at weekends.

M19/05/12 DRAFT CODE OF CONDUCT AND COMPLAINTS PROCEDURE

The Clerk reported that the Isle of Wight Association of Local Councils (IWALC) had submitted a response to the Isle of Wight Council on behalf of its members.

RESOLVED: to defer discussion of the draft code of conduct and complaints procedure until June.

M20/05/12 MEMORIAL BENCH

RESOLVED: that Councillor Stotesbury requests permission from the landowner for a memorial bench to be sited overlooking Undercliff Drive.

M21/05/12 PARKING IN NITON

RESOLVED: that the Clerk writes to thank those parishioners who have voiced concerns over changes to parking restrictions in Niton proposed by the Parish Council, to inform them that nothing will be done in the immediate future and that the Parish Council is working on the issues.

RESOLVED: that the Clerk requests a site visit with Councillor Stotesbury from Mr Peter Hayward of the Isle of Wight Council Highways department.

M22/05/12 COMMUNITY TRANSPORT COMMITTEE

RESOLVED: to endorse Mr Malcolm Groves as the representative for the number 6 bus on the management committee; the Clerk to write and thank Mr Groves for his work and ask him to continue to work alongside Councillor Haytack.

M23/05/12 LEASE FOR PAD-BASE ELECTRICITY SUBSTATION IN DOCK LANE

RESOLVED: that, in accordance with the advice from the solicitor acting for the Parish Council, the lease for the substation to Southern Electric Power Distribution plc be signed.

There being no further business the Chairman closed the meeting at 9:30 pm

Signed..... Date.....

APPENDIX TO MINUTES

COMMENTS ON PLANNING APPLICATIONS

1. P/00587/12 – TCPL/31009/A – Householder Application – Demolition of conservatory; proposed conservatory at 1, Old Church House Cottages, High Street, Whitwell: **NO OBJECTION; recommend approval.**
2. P/00588/12 – LBC/31009 – LBC for demolition of conservatory proposed conservatory at 1, Old Church House Cottages, High Street, Whitwell: **NO OBJECTION; recommend approval.**
3. P/00634/12 – TCP/30097/B – Proposed pair of semidetached dwellings with vehicular access and parking on land adjacent to Little Thatches, High Street, Whitwell: **OBJECTION; recommend refusal** on the following grounds:
 - Pair of houses would result in overdevelopment of the site;
 - There is a stream at the rear of the land for which a landscape report has been requested;
 - There is an Environment Agency report in force for the site relating to the foundations of any buildings;
 - Concerns about access in and out of the site and the visibility splay; would recommend site inspection.