

Places you can get help:



If you need help to fill in the form, you can ask a friend or carer, or you can contact:



Adult Learning Disability Team
Ryde Town Hall
Ryde
Isle of Wight
PO33 2NQ



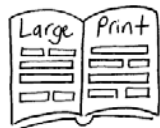
566011

The Departmental Information Guardian may also be able to help you to get the information you want.



520600

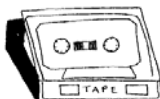
If you ask, we can give you this leaflet in:



Large print



Braille



Tape format



Video



Makaton



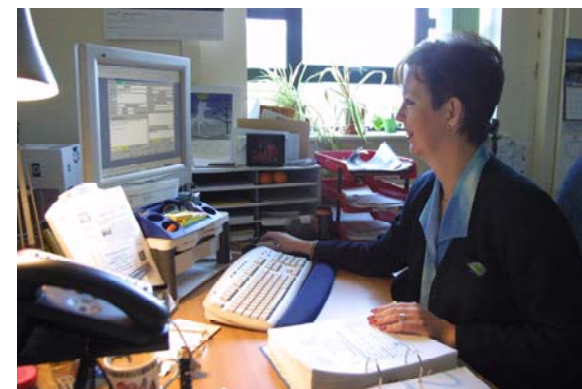
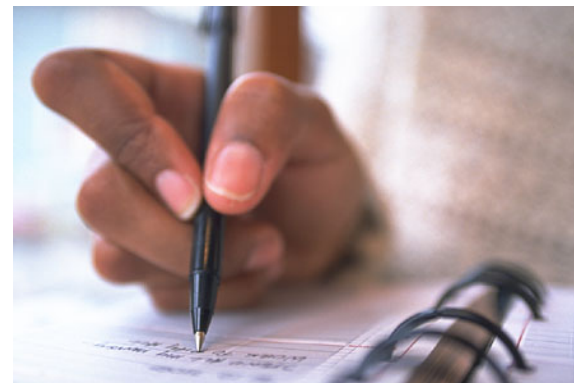
Other languages
其它语言
Άλλες γλώσσες

For more information call 566011.

Adult Learning Disability Service

March 2006

Do you want to see information that the Isle of Wight Council keeps?



What information can I look at?

What information can I look at?



You have the right to see things like:

- minutes of meetings
- policies
- leaflets
- reports



Please cut along here



You also have the right to see personal information about you.



You may not be able to see some information. We will write to you if this is the case and tell you the reason why.



You may need to pay for the information you ask for.

How do I ask to see this information?

You will need to fill the form in on the next page.



Please cut along here



If you need help to fill in the form, you can ask a friend or carer, or you can speak with someone in the Learning Disability Team.

The address and telephone number are on the back page.



Please cut along here

How do I ask to see this information?

ABOUT ME



My name is:

I live at:



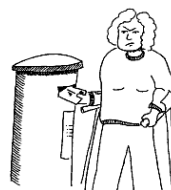
ABOUT THE INFORMATION I WANT TO LOOK AT



I would like to look at:

Please sign your name here:	Please put the date here:

When you have filled this form in, please send it to:



Departmental Information Guardian
Adult & Community Services HQ
17 Fairlee Road
Newport
PO30 1UD

Do I need to pay for information?

Who do I ask to help me?