

Isle of Wight Council

Job Description



Identifying Facts

Title of Post: CHILD SUPPORTER

Directorate: Community Wellbeing & Social care.

Post No: 50030777

Section: Beaulieu House Outreach Team

Date: January 2013

Responsible to: Mark Dawkins

Job Purpose

The post holder will provide home and community care for children with learning disabilities. The supporter will be required to undertake work to achieve an outcome as identified by the children and young adult's disability service which is stated in the child's contract. This will include supporting the child to learn and develop independent living skills, to access community activities and modify the child's behaviour.

Major Tasks

1. To follow a program of work as set out by Beaulieu Outreach Team manager and as agreed in contract with parents.
2. Lone work (subject to risk assessment) in the community supporting children to access local activities.
3. To keep paper and electronic records of work completed with each child using the council system.
4. Transport children in own vehicles and council pool vehicles.
5. Undertake essential training (such as first aid, NVQ's).
6. Undertake personal care including assisting children to move with the use of appropriate equipment, to help with personal hygiene, going to the toilet and with washing and dressing.
7. To work evening and weekends.
8. To provide support to children in the school holidays.
9. To manage difficult situations where children are challenging, following specific procedures and training provided by Beaulieu outreach team.

10. To be responsible for updating a care plan and completing risk assessments for children they are working with.
11. To follow safeguarding procedures relevant to the Beaulieu outreach team.
12. To adhere to the Isle of Wight councils policies and procedures. All members of staff are expected to be familiar with procedures and undertake appropriate training to support their learning and development.
13. To treat others with dignity and respect.
14. To protect themselves and others from harm as far as is reasonably practicable.
15. Promote equality as an integral part of a role and treat everyone with fairness and dignity.
16. To develop and maintain a generic skill set that allows the Isle of Wight Council to employ your skills, abilities and experience across the Council and its formal partnerships as needed.
17. To undertake any other duties as requested

Generic quality statement: the Isle of Wight Council expects that its staff will adhere to its policies and procedures. All members of staff are expected to be familiar with procedures and undertake appropriate activities to support their learning and development.

Safeguarding - The Isle of Wight Council is committed to safeguarding and promoting the welfare of children and vulnerable adults and operates stringent safer recruitment practices.

Diversity and Equality - All employees are expected to treat others with dignity and respect.

Health and Safety - The Isle of Wight Council has a duty to protect employees and all employees have a duty to protect themselves and others from harm as far as is reasonably practicable.

Data Protection and ICT Security – All employees are required to ensure that any information or data collected or input in to a council system complies with the standards set out and any associated processes that are specific to an area of work.

This job description is correct as at the date given above. In consultation with the postholder it is liable to variation by management to reflect or anticipate changes to the job. As a term of employment the postholder may be required to undertake other duties in this post or, following consultation, any other post in any of the Isle of Wight Council's Directorates.