

## MEMBERS PROGRAMME OF SEMINARS

### 2009 CALENDAR (Including Key Committee Meeting dates)

n.b. If any Member cannot attend any of the pre-arranged seminars a separate session can be arranged to accommodate individual diaries.

	<b>Date</b>	<b>Time</b>	<b>Title</b>	<b>Facilitator(s)</b>	<b>Venue</b>
	April				
M	27	17.30 – 19.30	Introductory Session including Code of Conduct (aimed at those thinking of standing)	Steve Beynon Davina Fiore Chris Mathews Mark Southwell	CC
	May				
W	13	17.30 – 19.30	Introductory Session for candidates including Code of Conduct and what happens on Election Day and immediately thereafter.	Steve Beynon Davina Fiore Chris Mathews Mark Southwell	CC
M	18	15.00 – 17.00		Clive Joynes	CR1
	June				
M	8	09.00 – 11.00	<b><u>COMPULSORY - ALL MEMBERS</u></b> Members to sign acceptance of office and undertaking to comply with the Code of Conduct. This time will also be used to take your official Isle of Wight Council photograph which will be used on your access / ID card, your Councillors web page and any Council literature. Members may wish to wear appropriate clothing for this purpose.	Steve Beynon  Davina Fiore	CX Office, Floor 3  Room No. 312, Floor 3
		11.30 – 12.30 18.00 – 19.00	Introduction to the Council, Chief Executive, Directors and Officer Mentors.	Steve Beynon All Directors Officer Mentors	CC CC
Tu	9	14.00 – 15.30	<b><u>COMPULSORY - ALL MEMBERS</u></b> The Role of Councillors, Code of Conduct, the Ethical Standards Committee and the Annual Council meeting. <b>All Members must attend one session. **</b>	Davina Fiore Chris Mathews Mark Southwell Members of the Ethical Standards Committee	CC
W	10	14.00 – 15.30	Education Reorganisation	Keith Woods Keith Simmonds	CC

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	June				
W	10	18.00 – 19.00	<b><u>COMPULSORY - ALL MEMBERS</u></b> The Role of Councillors, Code of Conduct, the Ethical Standards Committee and the Annual Council meeting. <b>All Members must attend one session. **</b>	Davina Fiore Chris Mathews Mark Southwell Members of the Ethical Standards Committee	CC
Th	11	10.00 – 11.30	The structure and decision making process of the Council (How it works)	Steve Beynon Davina Fiore	CC
F	12	14.00 – 15.30	An introduction to the Planning Committee	Stuart Love Bill Murphy Helen Miles	CC
M	15	10.30 – 12.00	An introduction to the Chief Executive's Department & Performance Unit (including Corporate Communications)	Steve Beynon Heads of Service	CC
		14.00 – 16.00	An introduction to the Directorate of Corporate Services and Directorate of Resources (including The role of Members in the Community; HR Matters; the Transformation Programme)	Davina Fiore Dave Burbage Heads of Service	CC
		18.00 – 19.30	<b><u>COMPULSORY - ALL MEMBERS ON PLANNING COMMITTEE</u></b> Planning Committee <b>All Members on Planning Committee must attend at least one session. Non attendance will prohibit Members from voting at Planning Committee meetings. ++</b>	Bill Murphy Planning Team	CC
Tu	16	10.00 – 11.30	ICT for Members	Richard Williams Chris Mathews	CC
		14.00 – 15.30	The structure and decision making process of the Council (How it works)	Steve Beynon Davina Fiore	CC
		18.00 – 19.30	Local Government Finance	Dave Burbage	CC
W	17	18.00	<b><u>ANNUAL COUNCIL MEETING</u></b>		CC
M	22	11.00 – 12.30	An introduction to Audit Committee	Dave Burbage George Hook	CC

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	June				
M	22	14.00 – 15.30	<b><u>COMPULSORY - ALL MEMBERS ON PLANNING COMMITTEE</u></b> Planning Committee All Members on Planning Committee must attend at least one session. Non attendance will prohibit Members from voting at Planning Committee meetings. ++	Bill Murphy Planning Team	CC
		18.00	<b><u>AUDIT COMMITTEE MEETING</u></b>		CR1
Tu	23	16.00	<b><u>PLANNING COMMITTEE MEETING</u></b>		CC
W	24	10.00 – 11.30	An introduction to the Directorate of Environment & Neighbourhoods	Stuart Love Heads of Service	Meeting Room 1 Enterprise House
Th	25	10.00 – 11.30	<b><u>COMPULSORY - ALL CABINET MEMBERS</u></b> Cabinet Decision making process	Davina Fiore Chris Mathews	CC
		14.00 – 15.30	An introduction to the Directorate of Community Services	Mark Howell Heads of Service	CC
F	26	14.00 – 15.30	Local Government Finance	Dave Burbage	CC
M	29	11.00 – 12.30	An introduction to the Directorate of Children & Young People	Keith Woods Heads of Service	CC
		18.00 – 20.00	An introduction to the Directorate of Corporate Services and Directorate of Resources	Davina Fiore Dave Burbage Heads of Service	
Tu	30	10.00 – 11.30	Information Matters / Freedom of Information (FOI) / Data Protection Act (DPA)	Justin Thorne Vanda Niemiec	CC
		14.00 – 15.30	An introduction to the role of the Scrutiny Committee	Davina Fiore Paul Thistlewood	CC
		18.00	<b><u>CABINET MEETING</u></b>		CR1
	July				
W	1	11.00 – 12.30	Fire Service Modernisation	Stuart Love Paul Street	CC

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	July				
W	1	18.00 – 19.30	Private Finance Initiative (PFI)	Stuart Love Jay Jayasundara	CC
Th	2	10.00 – 11.30	Local Safeguarding Children's Board (LSCB) & The role of the Children's Trust	Keith Woods Nicolas Crick	CC
F	3	13.30 – 15.00	The role of the Island Strategic Partnership (ISP)	Steve Beynon John Metcalfe Astrid Davies	CC
M	6	10.00 – 11.30	Community Services current projects – Adult Social Care - Transformation Agenda – Pan / East Cowes	Mark Howell Paul Bakewell Interim Head of Adult Social Care	CC
		13.30 – 15.00	Diversity and Equalities	Steve Beynon Davina Fiore Claire Shand Nicola Croft	CC
		16.00	<b><u>GENERAL PURPOSES COMMITTEE MEETING</u></b>		CR1
		18.00 – 19.30	<b><u>COMPULSORY - ALL MEMBERS ON LICENSING COMMITTEE</u></b> Licensing Committee	Stuart Love Kevin Winchcombe David Curtis-Botting	CC
Tu	7	14.00 – 15.30	Information Matters / Freedom of Information (FOI) / Data Protection Act (DPA)	Justin Thorne Vanda Niemiec	CC
Tu	7	18.00 – 19.30	Education Reorganisation	Keith Woods Keith Simmonds	CC
W	8	14.00 – 15.30	Risk Management	George Hook	CC
		18.00 – 19.30	The role of the Island Strategic Partnership (ISP)	Steve Beynon John Metcalfe Astrid Davies	CC
		18.00	<b><u>POLICY COMMISSION FOR CARE, HEALTH &amp; HOUSING MEETING</u></b>		CR1
Th	9	18.00	<b><u>SCRUTINY COMMITTEE MEETING</u></b>		CR1
F	10	18.00 – 19.30	An introduction to the Directorate of Community Services	Mark Howell Heads of Service	CC

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	July				
M	13	10.00 – 11.30	Private Finance Initiative (PFI)	Stuart Love Jay Jayasundara	CC
		16.00	<b><u>LICENSING COMMITTEE MEETING</u></b>		CR1
		18.00 – 19.30	An introduction to the Directorate of Children & Young People	Keith Woods Heads of Service	CC
Tu	14	18.00 – 19.30	An introduction to the Directorate of Environment & Neighbourhoods	Stuart Love Heads of Service	Meeting Room 1 Enterprise House
W	15	18.00	<b><u>FULL COUNCIL MEETING</u></b>		CC
Th	16	14.00 – 15.30	The Voluntary Sector	Mike Bulpitt, CX, Rural Community Council	CC
F	17	10.00 – 11.30	<b><u>COMPULSORY - ALL MEMBERS ON PLANNING COMMITTEE</u></b> Planning Committee All Members on Planning Committee must attend at least one session. Non attendance will prohibit Members from voting at Planning Committee meetings. ++	Bill Murphy Planning Team	CC
M	20	14.30 – 16.00	The Health Service on the Isle of Wight.	Mark Howell. Interim Head of Adult Social Care. Kevin Flynn - Chief Executive of the PCT.	CC
		18.00	<b><u>ETHICAL STANDARDS COMMITTEE MEETING</u></b>		CR1
Tu	21	18.00	<b><u>AUDIT COMMITTEE MEETING</u></b>		
W	22	17.00 – 18.30	Code of Conduct	Davina Fiore	CC
		18.00	<b><u>POLICY COMMISSION FOR BUSINESS &amp; INFRASTRUCTURE MEETING</u></b>		CR1
Th	23	14.00 – 15.30	Handling the Media	Gavin Foster	CC

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T	23	18.00 – 19.30	Community Services current projects – Adult Social Care - Transformation Agenda – Pan / East Cowes	Mark Howell Paul Bakewell Interim Head of Adult Social Care	CC
M	27	10.30 – 12.00	Effective participation at meetings and Charring Skills	Member mentor from other LA or IDeA / LGA.	CC
		15.00 – 16.30	Elected Member Leadership Development	Member mentor from other LA or IDeA / LGA.	CC
		18.00 – 19.30	An introduction to the Chief Executive’s Department & Performance Unit (including Corporate Communications)	Steve Beynon Heads of Service	CC
Tu	28	16.00	<b><u>PLANNING COMMITTEE MEETING</u></b>		CC
W	29	10.00 – 11.30	Policing on the Island Incorporating Statutory duties under Section 17 of the Crime & Disorder Act 1998 (amended)	Stuart Love Zoryna O’Donnell Mark Bell - Isle of Wight Police	CC
Th	30	18.00 – 19.30	Fire Service Modernisation	Stuart Love Paul Street	CC
F	31	14.00 – 15.30	Planning Training	Bill Murphy Planning Team	CC