

IOW DIP ACTION PLAN September 2007

Area Of Work	Area to be addressed	Action to be taken	By When and by Whom	Reviewed/Further action
Arrest Referral	Increasing Numbers referred via Police	Attend Police Station on Bail return dates to access clients either not seen at arrest or who refused service	Cranstoun	To be reviewed Sept 07 to assess effectiveness
		Examine Arrest figures for those picked up over the weekend to see if the need exists to have weekend Arrest Referral	Police have supplied figures for numbers and types of offences. Most appear alcohol related	Cranstoun and police to meet further to discuss future needs and action
		More Proactive approach from Cranstoun staff to assessing police cells	Cranstoun to meet weekly targets for Arrest Referral	Review October 2007
	Increasing Police Awareness of Arrest Referral	Training Offered to Custody Staff	Since Oct 06 monthly training for all police staff at Netley delivered by Cranstoun DIP workers Local training needs to be established and Cranstoun to support delivery of local	Reviewed quarterly in partnership with police training unit

			delivery	
		DIP posters to be put up in custody areas	Posters put up March 07	Update posters quarterly
		Information cards printed and handed out by arrest referral workers	Information cards in use from Feb 07	Ongoing review of use of cards
		Useful contact number cards written, and handed out by arrest referral workers.	Information cards in use from Feb 07	Ongoing review of use of cards
Lighthouse Project	Fast Tracking Lighthouse Referrals	Guaranteed following day appointment for Lighthouse Project referrals System introduced Jan 07	Ongoing – Reviewed quarterly Information Protocols agreed Cranstoun & Hants Police agreed Aug 2006	Local version agreed Nov 2006 Protocols reviewed annually with Hants Police HQ
		Delivery of LHP plan within timescales Relaunch project and information to raise awareness of work	Cranstoun and Police to lead and report to JCG	

Court Work	Developing Court based follow up	Good communication with reliance security staff.	Agreement reached with reliance to see clients in court cells	Review quarterly evidence of efficacy and increased referrals to DIP
		Arrest Referral worker to attend court after visiting police cells	Introduced March 07	To Review in Sept 07 to give two quarters figures
		Covering the court return dates of those bailed from Court	Due to start May 07	
Prison Work	Increasing Links with IOW prisons	Agree working Protocol	Draft currently being discussed	To agree draft by May 07
		Attend prison on weekly basis to target remands	Work started in the prison March 07	Review with prison to assess effectiveness
		Contact Weekly by phone to follow up new arrivals/releases	Introduced March 07	Review with prison to assess effectiveness
	Target IOW residents held in mainland prisons	Agreement reached with Hants DIP to assess and follow up IOW residents held in HMP Winchester	Agreement reached Nov 05	In Place and reviewed Annually

Tier Two work	Satellites	Review current satellites	Review of current satellites to be completed by June 07	Following review establish need for new venues if required
		Continue with current satellite venues	Current services in Freshwater , Ventnor , Newport , East Cowes and Cowes	Cranstoun to review quarterly use of satellites and increased retention
	Tier Two activities	Auricular acupuncture running twice a week	Ongoing – Started June 06	Review as part of Cranstoun quarterly review process
		Cook and eat group set up every Friday morning.	Ongoing – Started Sept 06	Cranstoun to review as part of quarterly review process
		Drop in service	Ongoing – Started Oct 05	Cranstoun to review as part of quarterly review process
	Tier Three Work	Groupwork Programme	New structured programme C2C is being set up	Groups to start April targeting DRR clients
Women's morning being set up			To be in place by May 07	Cranstoun and IDAS to review groups monthly
Stimulant only sessions being set up			To be in place by May 07	Cranstoun and IDAS to review groups monthly

	Links With IDAS	Ensure closer working links between Cranstoun and IDAS Clarify with courts prescription requirements and emergency	Cranstoun worker to attend IDAS weekly from April 07 IDAS to clarify and agree process for emergency	Review and record level of transfer between agencies and numbers of referrals Report to DIP Steering Group any risk issues
Probation/DRR work	Ensure smooth running of DRR orders	Agree Protocol with Hampshire Probation	Protocol agreed Jan 06	Reviewed with Hants Probation Service Annually
		Deliver treatment hours to those on DRRs	Ensure a range of one to one, groups, activities are available for up to 12 hours a week for criminal justice clients.	Reviewed quarterly Probation to report to DIP Steering Group
		Training for probation staff on DIP and DRRs	Ongoing focus on raising awareness on DIP processes and value of DRRs	Reviewed quarterly Probation to report to DIP Steering Group
	Drug Testing	Currently reviewing levels of drug testing to see if this can be reduced within National Standards	Led by Area Manager with Hants Probation senior management	Quarterly report to DIP Steering Group from probation on referrals to DIP
		Currently reviewing supplier to see if	Led by Area Manager, discussions ongoing	Report on efficacy of DTTOS and new

		savings can be made in time and money with a different system	with a new supplier and other agencies to find a larger economy of scale	testing equipment/ arrangements
24/7 telephone line	Ensure line is operational throughout the year	Rota in place with information file and booking service	Line running since start of contract and passed by Home Office	Checked Monthly by Cranstoun senior manager
Data Monitoring	Ensure there is a system in place to collect data	Installation of BOMIC	BOMIC installed March 06	BOMIC reviewed annually with supplier
		Compliance with Data Set E and TOPS from October 2007	Data base updated to comply with new dataset in October 2007 Clarify how Tier 3 work is captured without double counting	Reviewed with changes in national data set
		Trained staff to operate the data base	Admin work to receive further training September 2007	Once training received will evaluate what other support may be needed
		Ensure returns for NDTMS and DTMU	Monthly returns with back up system in place	Reviewed monthly by service manager Quarterly report form DAT Performance Manager to DIP

				Steering Group
Increase Awareness of the Service	Design posters and information about the Service and distribute to relevant agencies	<ul style="list-style-type: none"> • Posters written to advertise the service • Posters written to advertise open access • Posters written to promote women's only morning 	<ul style="list-style-type: none"> • Posters written to advertise stimulant only sessions • Ongoing work to distribute the posters onto tier 1 services Distribute posters across the Island	Posters/information updated and sent out bi monthly
		<ul style="list-style-type: none"> • Promote the work of the DIP and benefits for service users 	<ul style="list-style-type: none"> • Agree end to end DIP processes and publish guidance manual across CJIT. • CJIT to promote widely • Specific work with courts and 	Guidance to be completed and agreed at November 2007 DIP Steering Group
DIP and PPO alignment		•	•	
Diversity	Data reporting suggests we have limited numbers of people from ethnic minorities and increasing numbers of women and young people accessing services.	<ul style="list-style-type: none"> • Increase awareness of diverse population needs • Explore opportunities to increase access for diverse communities 	•	

		<ul style="list-style-type: none"> • Increase staff awareness of diverse needs and how they can be met 		
Wrap around services		<ul style="list-style-type: none"> • Increase services for carers • Increase access to and provision of specialist housing, employment and education support services 	<ul style="list-style-type: none"> • 	
Conditional cautioning		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	