

# **SAFEGUARDING ADULTS BOARD STRATEGIC GROUP TERMS OF REFERENCE**

## **Purpose of the Board**

- To co-ordinate and promote partnership working for the purpose of safeguarding and promoting the welfare of adults at risk
- To agree policies and strategies which underpin the above
- To promote the independence and safety of all adults consistent with their rights, capacity and personal responsibility and wherever possible take the necessary action to reduce the risk of abuse occurring

## **Responsibilities**

1. Oversee effective multi-agency policies and procedures for safeguarding adults at risk.
2. Hold partner agencies to account and coordinate and monitor the effectiveness of partner organisations working together to implement their responsibilities in relation to safeguarding adults at risk.
3. Learn and share lessons from national and local experience and research and contribute to and influence the national safeguarding agenda.
4. Commission serious case reviews where there is strong evidence to suggest that an adult has died or has been significantly harmed as a result of abuse or neglect.
5. Publish an Annual Partnership Report.
6. Oversee the implementation of the Safeguarding Business Plan in order to direct the work of the Board and establish priorities.
7. Ensure that the Business Plan is signed up to by all partner agencies at senior executive/board level
8. To ensure that there are sufficient resources available to meet the Action Plan
9. To ensure the effective commissioning and provision of services to respond to the needs of adults who have been abused

## **Membership**

Membership must include the following:

- Independent Chair
- Representatives from the following organisations who need to be senior representatives in order that they can contribute to decision- making at meetings on behalf of their organisation.

NHS Isle of Wight Commissioner Leads (Cluster and Clinical Commissioning Group)  
NHS Isle of Wight Provider Lead  
Public Health  
Police  
Housing/Community Safety  
Nursing and Residential Homes Association  
Probation  
Voluntary Sector  
Care Quality Commission  
Housing Associations  
Health Watch  
ULO  
Fire  
Ambulance  
Plus  
Director of Adult Social Services  
Head of Commissioning, Adult Social Care  
Adult Safeguarding Lead  
Lay Member

Regular attendance is required by all members. On the occasions that they cannot attend they will submit a brief written report on named actions. This will be presented by their deputy at the meeting.

### **Quorum**

No business shall be transacted at the meeting unless at least 5 Partner members of the Board are present.

### **Frequency of Board Meetings**

Meetings will be held quarterly. The co-ordination and administrative support for the meeting will be the responsibility of the Adult safeguarding Admin Officer

### **Governance and Accountability**

The Board is accountable for its work to its constituent agencies and through the Overview and Scrutiny committee of the Council. Board Members are accountable to their own organisations. There is also a Relationship with both the Health and Well Being Board and the Community Safety Partnership

### **Review**

These Terms of Reference will be reviewed in 12 months.