

## **Supplementary Information Form for Admission 2013-2014**

Please complete all sections – incomplete applications will affect the ranking of your application.

Full Name of Child:
Date of Birth:
Address:
Post Code:
Contact telephone number/s:
Name of child's current school:

# How to complete the Supplementary Information Form

- 1. All applicants should tick the boxes in both column A and column B that apply to their application and complete the relevant sections that follow.
- 2. CRITERION B2. Boxes 2(i), 2(ii) and 2(iii) must also be signed by the incumbent to verify the family's worship.
- 3. Applicants of no Christian or faith tradition should tick the boxes in all three columns A, B and C that apply to their application.
- **4.** Please note that all applications must be submitted with the relevant documentation as required. See the notes at the end of this form for details of the documentation required.

### When completed, this form and supporting documentation must be returned to:

'Admissions 2013' **Christ the King College Wellington Road** Carisbrooke, Newport, PO30 5QT by: 4.30pm on Wednesday 31st October 2012

Certificate

For Office use only

Evidence received:

Date of SIF received:

Yes/No Letter Yes/No

**Initials:** 

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$\mathbf{A}$	В	C		
Criterion 1 – Please only complete this section if the Child is in local authority care				
Child who is a baptised Catholic, or Church of England, or is a member faith tradition in or previously been	of another Christian or	Child of no Christian or faith tradition in or previously been in local authority care.		
Criterion 2	Criterion 2	Criterion 2		
Baptised Catholic child (including catechumen).	Children of Church of England worshipping families in the following priority order: Note: Boxes 2(i), 2(ii), 2(iii) must also be signed by the incumbent	Child of family of no Christian or faith tradition.		
Criterion 3	2(i) At the Heart of the			
Children attending a Catholic primary school in the following priority order:	Church - Child of family attending a Church of England Church weekly or more.			
3(i) Child of at least one baptised Catholic parent.	2(ii) Attached to the Church - Child of family attending a Church of England Church at least once a month.			
3(ii) Sibling of child on the school roll at the time of entry.	2(iii) Known to the Church – child of family attending at least special services and family occasions.			
3(iii) Child from family of other Christian or faith tradition.	Criterion 3  Sibling of child on the school roll at the time of entry.			
3(iv) Child who does not fall into 3(i), 3(ii), 3(iii).	Criterion 4  Child from family of other Christian tradition.			

A	В	С	
Criterion 4	Criterion 5		
Children attending other primary schools in the following priority order:	Child who does not fall into the above criteria.		
4(i) Child of at least one baptised Catholic parent.			
4(ii) Sibling of child on the school roll at the time of entry.			
4(iii) Child from family of other Christian or faith tradition.			
4(iv) Child who does not fall into 4(i), 4(ii), 4(iii).			
Criterion 5			
Child who does not fall into the above criteria			
Criteria A3(ii), A4(ii), B3 - Sibling/s			
If your child will have a sibling(s) already attending the College in September 2012, please give the name and year group of the sibling/s in September 2012.			
Name:	Year Group in	n Sept 2012:	
Name:	Year Group in	1 Sept 2012:	
Name:	Year Group in	Sept 2012:	
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Criterion B2 - Church of England worshipping families		
STATEMENT BY THE INCUMBENT		
This section must also be completed by the incumbent if any of the boxes in B2(i) B2(ii) or B2(iii) above have been signed by the incumbent.		
Signature		
Printed name and title of signatory		
Name of Church		
Criterion C2 – Families of no Christian or faith tradition		
If you have ticked Criterion C1 or C2 above you are required to sign the following declaration.		
I declare that we are a family of no Christian or faith tradition.		
Signature of Parent/Guardian:		
Printed name of Parent/Guardian:		
Finally you must sign this supplementary information form as a declaration that the information you have given is correct.		
Signature of Parent/Guardian:		
Printed name of Parent/Guardian:		
Date:		

#### **Explanatory notes**

<u>Catholic</u> – A Catholic is a baptised member of a church in communion with the See of Rome.

<u>Catechumens</u> – A Catechumen is a person undergoing preparation for baptism into the Catholic Church and has been accepted into the Order of Catechumens.

<u>Christian tradition</u> – Belonging to a church in membership of 'Churches Together in England'.

<u>Parent</u> – parent, guardian or other who has actual care of the child and whose address appears on the child benefit book or other legal agreement confirming the care of the child.

<u>Sibling</u> – a brother or sister including half-brother, half-sister, stepbrother or stepsister, or any child who lives in the home as part of the family.

<u>Home</u> - home must be the address where the child usually lives. Children who have parents with shared responsibility will have the address of the parent who is in receipt of child benefit.

Places cannot be offered on the basis of a possible future move. Places can only be offered on the basis of future moves on the basis of:-

- (i) a letter from the solicitor (or equivalent) confirming exchange of contracts to buy a particular property on the Island;
- (ii) a tenancy agreement confirming the renting of a specific property on the Island;
- (iii) a letter from a housing association confirming that the parent(s) will be living at a specific address on the Island; or
- (iv) in the case of UK service personnel and Crown servants, an official MOD, FCO or GCHQ letter declaring a relocation date to the area, as the basis for establishing distance from the school.

#### Supporting documentation required for submission with the College's Supplementary Form

CRITERIA	DOCUMENTATION REQUIRED	
A1, B1, C1	Child in or previously been in Local Authority Care	Letter of confirmation from the Isle of Wight LACES team.
A1, B1	Baptised Catholic Child	Baptismal certificate of child (or letter from Parish priest confirming child is catechumen).
	Member of Church of England	Statement above signed by incumbent (as for B2 category); or letter from incumbent stating child is from Church of England tradition.
	Member of other Christian tradition	Letter from incumbent confirming membership of Christian tradition; or Baptismal certificate of that tradition; or certificate of dedication in the Christian tradition.

	Member of faith tradition	Letter from faith leader that family belongs to the faith tradition.
A2	Baptised Catholic Child (including catechumen)	Baptismal certificate of child (or letter from Parish priest confirming child is catechumen).
B2(i), B2(ii), B2(iii)	Children of Church of England worshipping families	The box and statement must be signed by the incumbent.

A3(i), A4(i)	Baptised Catholic parent	Baptismal certificate of parent.
A3(ii), A4(ii), B3	Sibling/s	The names and year groups of the siblings who will already be on roll of the College must be provided in the form above.
A3(iii), A4(iii),	Children of families of Christian (other than Catholic) and faith traditions	Letter from incumbent confirming membership of Christian; or Baptismal certificate; or Letter of dedication; or Letter from faith leader confirming membership of the faith tradition.
B4	Children of Christian traditions other than Church of England:	
	Catholic	Baptismal certificate of child (or letter from parish priest confirming child is catechumen).
	Other Christian traditions	Letter from incumbent confirming membership of Christian tradition; or Baptismal certificate; or Letter of dedication.