

Isle of Wight Council (Parking Services)  
 PO Box 114  
 Sandown  
 Isle of Wight  
 PO36 6BT

Tel (01983) 823714  
 Fax (01983) 823724  
 Email [parking.services@iow.gov.uk](mailto:parking.services@iow.gov.uk)  
 DX 56361 Newport (Isle of Wight)




**RESIDENTS' PERMITS – NEWPORT ON STREET  
 PARKING PERMIT APPLICATION**

Full Name (inc. title):		
Address: _____		
		Post Code: _____
Contact Telephone No (must be given):		
Vehicle Registration:	Make:	Model:
Permit to commence from 1 <sup>st</sup> of:		

A permit will not be issued without your signed and completed application form, payment AND copies of the documents requested overleaf.

**\* ONLY ONE PERMIT PER POSTAL ADDRESS WILL BE ISSUED**

 The personal details provided by you will be held on a database and used for the purposes of Parking Services. The Isle of Wight Council is the data controller for the purposes of the Data Protection Act 1998. Please note that the information collected may be accessed by virtue of the Freedom of Information Act 2000 or by yourself under the Data Protection Act 1998.

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see the web-link to the Level 2 notice on the Isle of Wight Council's website. The web address is [www.iwight.com/nfi](http://www.iwight.com/nfi)

**Declaration**

I declare that the details given are correct and that I have read and agree to the Terms and Conditions stated. I am an Island Resident and I am applying for a Resident's on-street permit for the above vehicle for my personal use.

Signed ..... Date .....

**HELP CENTRE USE ONLY**

Temp Permit Number:		Valid from/to:	
Method:	Amount:	Paid in:	Officer:

**PARKING SERVICES OFFICE USE ONLY**

Permit Number:		Location		Date
Method:	Amount:	Paid in:	Batch No'	

## **Residents' Permits – Newport on street Parking Permit Application Terms and Conditions**

1. A Newport on street Residents' Permit will only be issued to a resident who resides in a street on which parking charges apply.
2. Permits will be issued at the cost of £45.00. Payments can be made by debit/credit card, cheque (made payable to Isle of Wight Council) and cash\*.  
\*Only accepted at Newport Help Centre, Ryde Help Centre and Sandown Civic Centre, Sandown.
3. Your permit will be valid for a 12 month period from the 1<sup>st</sup> of the month in which it is applied for (unless an alternative month is requested).
4. Only one permit will be issued per postal address.
5. Permits will not be issued without a copy of
  - a. Council tax document as proof of residence.
  - b. Your V5 - Vehicle Registration document as proof of vehicle ownership.
6. The issue of a permit does not guarantee the availability of a parking space. It merely entitles the relevant vehicle to park in any of the designated parking bays if there is sufficient space. Your permit cannot be used to park in any other area than those stated.
7. Your permit cannot be used in any vehicle other than the vehicle specified on the permit. Should you have a Courtesy Vehicle from a garage, a temporary permit must be obtained from any of the Council's Help Centres.
8. A duplicate permit may be issued in respect of lost or defaced permits or if you change your vehicle. The old permit must be surrendered (if applicable). A charge of £10.00 + VAT will be made for the issue of such a permit.
9. The permit is issued subject to the conditions of the current relevant Parking Places Order, which may be seen during normal office hours at the Council offices.
10. The permit must be clearly displayed inside the front nearside windscreen and remains the property of the Isle of Wight Council. Failure to clearly display the permit for whatever reason will render the driver liable to a penalty charge.
11. Permits must be surrendered to the Council if:
  - You cease to be a permanent resident at a qualifying address.
  - You no longer own the vehicle for which the permit was issued.
  - The vehicle is adapted or used in such a way that it no longer qualifies for a permit.
  - You require the issue of a duplicate or replacement permit.
12. A refund will be made on the remaining full months, less a £10.00 + VAT administration charge. However, a refund will not be issued if the permit is not returned to Parking Services.

Please note: A receipt will only be issued upon request.

Completed forms and payments should be returned to any of the Council's Help Centres or Sandown Civic Centre.