

**Isle of Wight Council (Parking Services)**

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**RESIDENTS' ZONE BUSINESS  
PARKING PERMIT APPLICATION**

**Parking Zone**

Full Name (inc. title):

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Contact Telephone No (must be given):

Vehicle Registration:

Make:

Model:

Vehicle Registration:

Make:

Model:

Permit/s to commence from 1<sup>st</sup> of:

A permit will not be issued without signed and completed application form, payment and a copy of a current non-domestic rates bill. We may contact Council Tax Department in order to verify the eligibility for a permit.



The personal details provided by you will be held on a database and used for the purposes of Parking Services. The Isle of Wight Council is the data controller for the purposes of the Data Protection Act 1998. Please note that the information collected may be accessed by virtue of the Freedom of Information Act 2000 or by yourself under the Data Protection Act 1998.

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see the web-link to the Level 2 notice on the Isle of Wight Council's website. The web address is [www.iwight.com/nfi](http://www.iwight.com/nfi)

**Declaration**

I declare that the details given are correct and that I have read and agree to the Terms and Conditions stated. I am an Island Resident and I am applying for a Resident's zone permit for the above vehicle/s for my personal use.

Signed .....Date .....

**Help Centre Use**

Proof of vehicle Ownership .....

Proof of Residency .....

Temp Permit Number: \_\_\_\_\_ Valid from/to: \_\_\_\_\_

Payment details: \_\_\_\_\_

**Parking Services Use Only**

Permit Number .....

## **Residents' Zone Business- Parking Permit Application Terms and Conditions**

1. A Business may only apply for a parking permit for the zone that the business address falls within.
2. Each permit will be issued at the cost of £40 for motor vehicles and £10 for motor bikes. Payments can be made by debit/credit card, cheque (made payable to Isle of Wight Council) and cash\*. \*Only accepted at Newport Help Centre, Ryde Help Centre and Sandown Civic Centre, Sandown.
3. Your permit will be valid for a 12 month period from the 1<sup>st</sup> of the month in which it is applied for (unless an alternative month is requested).
4. A maximum of two permits will be issued per postal address.
5. Permits will not be issued without a proof of Non Domestic Rates being paid for the property.
6. The permit is only valid for display in the vehicle stated on the permit, within the specified parking zone.
7. The issue of a permit does not guarantee the availability of a parking space within the specified residents' parking zone. It merely entitles the relevant vehicle to park in any of the designated parking bays if there is sufficient space. Your permit cannot be used to park in any other area or zone.
8. Your permit cannot be used in any vehicle other than the vehicle specified on the permit. Should you have a courtesy vehicle from a garage, a temporary permit must be obtained from any of the Council's Help Centres.
9. A duplicate permit may be issued in respect of lost or defaced permits or if you change your vehicle. The old permit must be surrendered (if applicable). A charge of £10.00 + VAT will be made for the issue of such a permit.
10. The permit is issued subject to the conditions of the current relevant Parking Places Order, which may be seen during normal office hours at the Council offices.
11. The permit must be clearly displayed inside the front nearside windscreen and remains the property of the Isle of Wight Council. Failure to clearly display the permit for whatever reason will render the driver liable to a penalty charge.
12. Permits must be surrendered to the Council if:
  - You no longer own the vehicle for which the permit was issued.
  - The vehicle is adapted or used in such a way that it no longer qualifies for a permit.
  - You require the issue of a duplicate or replacement permit.
13. A refund will be made on the remaining full months, less an £10.00 + VAT administration charge. However, a refund will not be issued if the permit is not returned to Parking Services.

Please note: A receipt will only be issued upon request.

Completed forms and payments should be returned to any of the Council's Help Centres or Sandown Civic Centre.