



learn & develop

Isle of Wight Council Children's Social Care Training Programme

Last Updated: September 2012

*Professional, quality assured learning and development opportunities
for the workforce and the community*

Schools & Learning | Early Years, Youth & Voluntary Sector | Adult & Children's Social Care |
Safeguarding | Core Learning & Development | Adult Community Learning |



W

elcome to the 2012-13 Learning and Development Calendar for Childrens Social

Care staff and volunteers. The Isle of Wight Council remains committed as an organisation to support your continuous professional development and this formal training programme is only one element of that.

In developing this L & D calendar we have been mindful of recent developments in social work/social care and in particular Professor Munro's review of Child Protection. The aim of the Learning and Development Team is to "*radically improve the knowledge and skills of social workers from initial training through to continuing professional development.*" We acknowledge a lot of practice is already excellent but we are concerned to create the context in which that high level of expertise can become the norm for social work with children and young people, their families and carers across the Isle of Wight. As you will see in line with Professor Munro's recommendations we have laid our training calendar out into sections with courses appearing in the most relevant section.

We recognise that the learning/development/improvement cycle starts as soon as you join us and the new induction workbook for children's social care is available for new staff and this contains both a service and an organisational element to it. **If you are a new member of staff reading this who has not had their induction then please contact Paul Barnard in Workforce Development paul.barnard@iow.gov.uk to discuss getting this started immediately.**

Although there is no longer a requirement by HCPC for staff to undertake 5 days training/yr, we believe that this remains a helpful benchmark and wish to continue to make this the staff entitlement

In developing the Learning and Development program it is imperative to take into account both the need of the organisation to meet its statutory responsibilities and the individual needs of its staff. A bespoke annual learning and development plan will be put in place for every member of staff based on both of these factors. It is important to note that your training plan is not optional and that attendance at the identified training events must be given the utmost priority.

The training schedule for Therapeutic Workers differs from the above. They will be continuing their training with the Institute of Family Therapy over the next year and will then only be able to attend mandatory courses such as child protection training.

Newly Qualified Social Workers (NQSWS) will have a new training and development program from September when the Assessed and Supported Year in Employment (ASYE) initially pilots and then goes live in September 2013.

You will see that all the courses where appropriate are now linked to the Training, Support and Development Standards for Foster Carers to help carers and our colleagues in Fostering identify suitable training opportunities and to enable them to effectively access the same program as staff and to promote joint learning between us. There will be additional events for foster carers specific to their needs.

We are also continuing to develop some further initiatives aimed at improving frontline workers' ability and confidence to work effectively with children and families. We are building in an expectation that each member of staff will be observed in practice working directly with a service user, by their immediate line manager, at least once during a year.

A further development is a process of critical self-reflection that is currently still under development. This process will involve staff being filmed whilst undertaking a piece of work with a service user (real or staged) and then you will critically evaluate performance with your line manager. Initially we will be looking for volunteers for this process before implementing it across the board. If you are interested in volunteering to help us pilot this initiative then please note that volunteers will not have to repeat the process in the first year. More details on this will be disseminated soon.

I must stress that whilst learning and development and continuous improvement is taken seriously by this authority, there remains an individual responsibility on people to identify and work with us to address their own learning needs.

The council will look to continue to improve and enhance the continuous professional development of all its staff and volunteers through the months ahead and any suggestions you wish to make through the line management process or directly to me are always welcome.



Ali Matthews
Deputy Director - Safeguarding

Standards of Service

The Service holds the Matrix Quality Standard for the provision of Information, Advice and Guidance for learning and work. The standard recognises organisations who work within the following quality assurance standards:



- Effective forward planning, goal setting, progress measures and use of resources
- Meeting clients' needs and ensuring consistency through the employment of competent and appropriately qualified staff, efficient and prompt administrative procedures and high standards of facilities and accommodation.
- Improving retention, achievement and progression rates on courses.
- Evaluating performance and identifying ways to continually improve and develop programmes through representative groups such as development governor forum, CPD leaders' meetings and observations of training programmes.

The Learning and Development Service is working towards the National Occupational Standards for Commissioning and are a registered City & Guilds Centre (Skills for Life & professional qualifications).

We also hold the Investors In Quality Licence in order to accredit learning opportunities.

Training records

All individual's who have attended training on our programme may request a copy of their training history. Schools are able to request data on whole school training if required. All requests for training history and records should be sent to:
learning.development@iow.gov.uk

How to apply:

If you would like to attend any course detailed in the Learning & Development Programme you can:

- Photocopy and complete the application form at the back of the programme and return to:

Learning & Development,
Community Learning Centre,
Westridge, Brading Road,
Ryde,
IOW, PO33 1QS

Please book early as places are allocated on a first come first served basis.

Course Fees

All courses advertised within the Children's Social Care Training Programme are fully funded for Isle of Wight Council Staff.

Non-Isle of Wight Council staff can contact Paul Barnard on (01983) 817280 or paul.barnard@iow.gov.uk for details of course costs.

Cancellation & Non-Attendance Policy

Places cancelled up to **TWO** weeks before the start date of the event will incur no charge.

Places cancelled within **TWO** weeks of the start date of the event will be charged a £50 administration fee.

Learning & Development Resource Centre



The Learning & Development Resource Centre is now situated within Downside Community & Learning Centre. The new space is light and airy making the resources easy to locate, with the added bonus of free accessible parking at the front and rear of the building and being DDA compliant.

There is a small study/planning area that can be booked and a café at the side of the building for light refreshments, if needed for planning or serious study sessions!

The Resource Centre is aimed at supporting your Training and Development needs throughout the Children's Social Care Service. It is also extensively used by School Staff and Early Years sector workers.

It is a supportive resource for those just starting out on the road towards their careers and to keep fully qualified staff informed with up-dated and new material. All users must be registered and eligible to use our service. The subscription is fully funded for Isle of Wight Council Social Care Staff. Non-Isle of Wight Council Staff can pay an annual subscription fee by arrangement.



Our aim is to stay ahead of relevant reading lists and changing needs!

Our resources include materials on:

- Leadership & Management
- Looked After Children
- Family Support
- Safeguarding
- Loss & Bereavement
- Behaviour & Emotional Literacy
- Attachment
- Multi-Agency Working
- Child Development
- Social Work Law
- Mental Health
- General Social Care
- Social Work Theory
- Youth Work



We also have a large range of puppets and storiesacks.

Resource Centre Opening times*:

Monday 8:30am - 5:00pm
Tuesday 8:30am - 5:00pm
Wednesday: 8:30am - 5:00pm
Thursday: 8:30am - 6:00pm (term time only)
5:00pm closure in school holidays
Friday: 8:30am - 4:30pm

* opening hours can be extended by arrangement.

We are open throughout the school holidays!

Contact Helen to arrange an induction visit which will help make you aware of the vast array of useful resources available to you.



Contact Us:

Helen Hiscock
Learning & Development Librarian

Learning & Development Resource Centre
Downside Community & Learning
Furrlongs, Newport
Isle of Wight PO30 2AX

Tel: (01983) 520104
E-mail: helen.hiscock@iow.gov.uk

Search our resources online at:
http://www.iwight.com/living_here/libraries




Training Overview





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Child Protection

Before undertaking any child protection or safeguarding training please ensure you discuss with your manager and identify which group of staff you fall into. These groups are defined by Working Together 2010.

GROUP 1:

Staff in infrequent contact with children, young people and/or parents/carers who may become aware of possible abuse or neglect. For example, Unit coordinators.

Group 1 staff only need to undertake the Group 1 training.

GROUP 3:

Members of the workforce who work predominantly with children, young people and/or their parents/carers and who could potentially contribute to assessing, planning, intervening and reviewing the needs of a child and parenting capacity where there are safeguarding concerns. For example, Social Workers and Consultant Social Workers, residential staff, sexual health staff, those working with adults in, for example, learning disability, mental health, alcohol and drug misuse services

To undertake Group 3 training you must also undertake Group 2 training first. Group 3 training should be refreshed every 2 years.

GROUP 2:

Those in regular contact or have a period of intense but irregular contact, with children, young people and/or parents/carers who may be in a position to identify concerns about maltreatment, including those that may arise from the use of CAF. For example, YOT staff, those in social care and staff in specialist child protection roles. This can include paid staff and volunteers.

If you undertake Group 2 training you do not need to complete Group 1 training. Group 2 training should be refreshed every 3 years.

GROUP 4:

Members of the workforce who have particular responsibilities in relation to undertaking section 47 enquiries, and those who work with complex cases and social work staff responsible for co-ordinating assessments of children in need.

To undertake Group 4 training you must also undertake Group 2 training first, plus at least one module from Group 3 training.

Knowledge

Group 1 Child Protection: An Introduction to Safeguarding Children

COURSE AIMS:

An Introduction to child protection and how it is everyone's business whatever their role within the Isle of Wight Council.

OUTCOMES:

By the end of the course, participants will be able to:

- Identify signs and symptoms of child abuse.
- Be aware of the inquiries and legislation underpinning child protection.
- Know what to do if you suspect abuse.
- Develop some useful assessment skills.
- Be clear about sharing information with others.
- Understand local child protection procedures.

National Minimum Standards for Fostering: Not suitable for Foster Carers.

Course Trainer: Kwango - this is an e-learning course. Passwords will be available from mid-September to the new updated version of this course.

Cost: nil

Duration: approx 2 hours

Equipment: You will need access to a computer with the internet and ideally a printer to print off your certificate of completion.

To access this course:

The learner goes to www.kwango.com to register. The first time you login click on Create an Account (underneath the Username and Password boxes) and fill in the details as requested.

You should enter your Username as your e-mail address. Your Organisation Code is **iwight**. The process should then be self-explanatory.

Once you have printed off a certificate at the end you will need to give a copy of this for your line manager. The pass mark for the quiz at the end is 16/20.

Group 1 Adult Protection: An Introduction to Safeguarding Adults at Risk

COURSE AIMS:

An Introduction to safeguarding Adults at Risk and how it is everyone's business whatever their role within the Isle of Wight Council.

OUTCOMES:

By the end of the course, participants will be able to:

- Understand what constitutes abuse.
- Recognise abuse of an adult at risk.
- Know what to do if you suspect an adult is being abused.
- Develop skills in listening to an adult.
- Know strategies to reduce the likelihood of abuse.
- Understand the multi agency response.

Links to Training and Development Standards for Foster Carers: Not suitable for Foster Carers.

Course Trainer: Kwango - this is an e-learning course. Passwords will be available from mid September to the new updated version of this course.

Cost: nil

Duration: approx 2 hours

Equipment: You will need access to a computer with the internet and ideally a printer to print off your certificate of completion.

To access this course:

The learner goes to www.kwango.com to register. The first time you login click on Create an Account (underneath the Username and Password boxes) and fill in the details as requested.

You should enter your Username as your e-mail address. Your Organisation Code is **iwight**. The process should then be self-explanatory.

Once you have printed off a certificate at the end you will need to give a copy of this for your line manager. The pass mark for the quiz at the end is 16/20.

Understanding Autism

COURSE AIMS:

- To cover the basic awareness level of skills as described in the autism skills and knowledge list.
- To offer an introduction to policy and good practice in supporting people with Autistic Spectrum conditions.
- To provide practical approaches, tools and technologies that promote a person centred approach to meeting needs.

Links to Training and Development Standards for Foster Carers: 1.2, 1.3.

Course Trainer: Kwango - this is an e-learning course.

Cost: nil

Duration: approx 2 hours

Equipment: You will need access to a computer with the internet and ideally a printer to print off your certificate of completion.

To access this course:

The learner goes to www.kwango.com to register. The first time you login click on Create an Account (underneath the Username and Password boxes) and fill in the details as requested.

You should enter your Username as your e-mail address. Your Organisation Code is **iwight**. The process should then be self-explanatory.

Once you have printed off a certificate at the end you will need to give a copy of this for your line manager. The pass mark for the quiz at the end is 16/20.

Group 2 Child Protection: Child Protection Basic Awareness

TARGET GROUP:

Staff working regularly with children and young people or those who have irregular but intense periods of contact with children and young people.

COURSE AIMS:

To provide participants with the opportunity to develop awareness of what to do if they have concerns about the safety and welfare of children and young people.

OUTCOMES:

By the end of the course, participants will be able to:

- Gain an understanding of the impact of personal, cultural and organisational value bases within safeguarding.
- Gain an understanding of what is meant by "safeguarding" and "promoting children's welfare".
- Have a basic understanding of the categories of abuse.
- Know what to do if they have concerns about the welfare of children, including those who are suffering or at risk of suffering "significant harm".

Links to Training and Development Standards for Foster Carers: 1.1, 1.3, 1.4, 2.2, 2.4, 6.1, 6.2, 6.3, 6.4, 7.4.

Trainer: Calvin Wright, Safeguarding Trainer

Dates: 24th September 2012

OR

3rd October 2012

OR

12th October 2012

OR

24th October 2012

OR

7th November 2012

OR

13th November 2012

OR

29th November 2012

OR

10th December 2012

OR

17th December 2012

Duration: 9:30am – 4:30pm

Venue: Downside Community & Learning Centre, Furlongs, Newport, PO30 2AX

Cost: Fully subsidised

Managing Allegations Against Staff

TARGET GROUP:

Designated Managers for allegations, Group Managers & Commissioners.

COURSE AIMS:

For delegates to have a full understanding of the role and responsibilities of the LADO and their part of the process when allegations are received, to enable more effective management of allegations against staff.

Outcomes

By the end of the course, participants will be able to:

- Describe the LADO role and process.
- Be explicit in their understanding about their role in managing allegations.

Links to Training and Development Standards for Foster Carers: 2.6, 6.2, 6.4, 6.5, 7.4.

Provider:	Rosie Rae, LADO
Dates:	4 th October 2012 OR 1 st November 2012
Duration:	10:00am - 12:00pm
Venue:	Room 217d, Second Floor County Hall, Newport
Cost:	Fully subsidised

Group 3 Child Protection: An Introduction to Child and Young People Development

TARGET GROUP:

All staff working directly with Children and Young People.

In order to access this training, delegates must have completed group 2 Child Protection Basic Awareness training.

COURSE OUTCOMES:

By the end of the course, participants should be able to:

- Understand the developmental stages and transitions experienced by children and young people, and be able to use this knowledge to appropriately meet children's needs.
- Understand the way in which the child's brain develops and how brain development and brain chemistry is affected by close relationships.
- Understand the factors that influence child development, including parenting styles, the environment and the community within which a child is living.

Links to Training and Development Standards for Foster Carers: 5.1, 5.2, 5.3, 5.4, 7.4.

Provider:	In-Trac
Date:	12 th September 2012
Duration:	9:30am - 4:30pm
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Safeguarding Children with Disabilities

TARGET GROUP:

Any staff working directly with Children and Young People who may have disabilities.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

COURSE AIMS:

This one day course aims to explore good practice in the protection of disabled children from abuse, and promote effective working together for all those concerned for their safety and welfare.

OUTCOMES:

By the end of the course, participants should be able to:

- Describe the particular circumstances which make disabled children vulnerable to abuse.
- Assess the signs and indicators presented by disabled children who may have been subjected to abuse.
- Explain the factors which may influence the threshold for intervention for disabled children; and communicate more confidently with disabled children about abuse.

Links to Training and Development Standards for Foster Carers: 5.8, 6.1, 6.2, 6.3, 7.4.

Provider:	In-Trac
Date:	6 th November 2012
Duration:	9:30am - 4:30pm
Venue:	Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Toxic Trio: Triple Jeopardy for Children

TARGET GROUP:

All staff working directly with Children and Young People.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

OUTCOMES:

By the end of the course, participants should be able to:

- Recognise the importance of a multi-agency approach when supporting children who are living in families with multiple needs.
- Demonstrate an awareness of the impact of these factors on children.
- Explore the learning from Serious Case Review findings.
- State the blocks for practitioners that impact on effective outcomes for children.
- Challenge attitudes of professionals who are failing to recognise the needs of the child in their work with adults.

Links to Training and Development Standards for Foster Carers: 3.3, 5.6, 6.2, 6.3, 7.4.

Provider:	Jane Wiffin, In-Trac
Dates:	27 th November 2012 OR 14 th January 2013
Duration:	9:30am - 4:30pm
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully funded by the LSCB

Drugs Now: Legal Highs, New Trends and New Issues

TARGET GROUP:

All staff working directly with Children and Young People.

OUTCOMES:

By the end of the course, participants should be able to:

- To explore how and why patterns of drug use are changing.
- To examine the impact of new psychoactives and 'legal highs'.
- To gain an understanding of the problems associated with poly-drug use.
- To understand the role that the internet is playing in drugs culture.
- To explore appropriate harm reduction advice to give to those using particular substances.
- To understand where further help, information and advice is available.

COURSE MATERIALS:

Each participant will receive a course information booklet, drugs education resources, a DANOS linked Certificate of Attendance and free subscription to the 'Drugs Now' e-zine.

The 'Drugs Now' course helps delegates develop their knowledge, skills and competence in the following DANOS units: **AA1, HSC330, AB2, AB5, HSC335, HSC395, AD1.**

Links to Training and Development Standards for Foster Carers: 3.3, 3.5, 5.6, 6.2, 6.3, 7.4.

Provider:	In-Trac
Dates:	9 th July 2012 OR 5 th September 2012 OR 8 th January 2013
Duration:	9:30am – 4:30pm
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully funded by the LSCB

"The Master Classes"

The Master Classes are a series of short Workshops being lead by experienced practitioners and/or 'guest speakers' designed at increasing knowledge and awareness of the subject area. They are currently being held monthly.

If you are in a targeted group for a particular Master Class you will be emailed directly and are encouraged to attend as many of these as you can.

You do not have to book you need only to turn up and register your attendance at the event. These will then be added to your training history retrospectively.

Each Master class is run between 12:00pm – 1:00pm and repeated between 1:00pm – 2:00pm in the MATs Room at Oak House as per the timetable below.

6 th August 2012	Introduction to Systemic Therapy	Karen Kerley
3 rd September 2012	Time Management	Dave Crewe
5 th November 2012	Introduction to Mental Health	Karen Kerley
3 rd December 2012	Square Wheels	Dave Crewe

The Master classes will be set up on a rolling program usually the first Monday of the month. And updated details will appear in the Learning and Development calendar updates. We are planning future sessions about:

- Improving Confidence in Dealing with Complainants
- PAM's Assessments
- Housing Services

Links to Training and Development Standards for Foster Carers: Not suitable for Foster Carers.

The Principles and Skills in Recording

TARGET GROUP:

Any staff that need to record on ICS.

OUTCOMES:

By the end of the course, participants should be able to:

- To better understand the law relating to recording, data protection and access to records.
- To be able to record more effectively and efficiently.
- To recognise the difference between fact & professional judgement.
- To increase awareness of oppressive recording.
- To look at pitfalls practitioners can fall into, when recording.

Links to Training and Development Standards for Foster Carers: 1.3, 1.4, 2.2, 2.4, 2.5, 4.1, 4.2, 4.4, 4.5, 6.1, 7.3, 7.4.

We are in the process of developing a specific course for Foster Carers that looks at the importance of foster carer records and diaries.

Provider: Paul Barnard, Commissioning Manager
Social Care Workforce Development

Dates: 1st August 2012
OR
11th March 2013
OR
25th March 2013

Duration: One Day (9:30am - 1:00pm)

Venue: Community Learning Centre, Westridge,
Brading Road, Ryde, PO33 1QS

Cost: Fully Subsidised

Planning a Positive Retirement

TARGET GROUP:

Anyone considering retirement within the next 12 months or taking early retirement or retiring due to ill health.

COURSE AIMS:

To encourage a positive attitude and realistic approach to a healthy and financially secure retirement.

COURSE OUTCOMES:

To raise awareness of:

- The decisions and steps that need to be taken at the point of leaving employment.
- How to protect and maximise your pension plans for the future.
- Entitlement to state benefits.
- How pensions and compensation is taxed, plus tax tips to ensure you don't pay more than you need to.
- The impact of real inflation and increased longevity on your pension plans, and how to combat it.
- How a power of attorney and a Will can protect your assets for your beneficiaries.
- An opportunity to seek independent financial advice (free, no obligation consultation on request).

Trainer: Affinity Connect

Dates: 27th September 2012
OR
17th December 2012
OR
5th March 2013

Duration: 12:30pm - 3:45pm

Venue: Community Learning Centre, Westridge,
Brading Road, Ryde, PO33 1QS

Cost: Fully funded



ADULT AND COMMUNITY LEARNING PROGRAMME

AUTUMN 2012

ART

Watercolour Townscapes

21 Sep for 6 weeks,
10am-12.30pm at Yarmouth
Institute Centre.
Cost £40/£30 concession.
Tutor: Paul Hewson.

Portrait Painting for Beginners

24 Sep for 6 weeks, 12.30-3pm
at Ventnor Library.
Cost £40/£30 concession.
Tutor: Lee Papworth.

Painting with Water Soluble Pencils Workshop

26 Sep, 9.30am-2.30pm at
Town Lane Church Hall,
Newport.
Cost £20/£15 concession.
Tutor: Paul Hewson

Basic Drawing Workshop

17 Oct, 10am-3pm at
Sandown Library.
Cost £20/£15 concession.
Tutor: Lee Papworth.

Painted Christmas Card Workshop

26 Oct, 10am-3pm at
St Mary's Church Hall, Ryde.
Cost £20/£15 concession.
Tutor: Paul Hewson.

Oil Painting for Beginners

7 Nov for 6 weeks, 1.30-3.30pm
at Town Lane Church Hall,
Newport.
Cost £40/£30 concession.
Tutor: Lee Papworth

Painting Flowers onto Silk

8 Nov for 4 weeks, 1-3pm at
Community Learning Centre,
Ryde.
Cost £35/£25 concession.
Tutor: Jenny Jackson.

Drawing with Pen

9 Nov for 6 weeks, 10am-12pm
at Community Learning Centre,
Ryde.
Cost £40/£30 concession.
Tutor: Paul Hewson.

CRAFT

Fashion Basics - Customise your Clothes

5 Nov for 6 weeks, 10am-12pm
at Community Learning Centre,
Ryde. Cost £40/30 concession.
Tutor: Lindsey Rudge.

Clay Sculpture - Air Dry Clay

5 Nov for 6 weeks, 1-3pm at
Community Learning Centre,
Ryde. Cost £40/£30 concession.
Tutor: Lee Papworth.

Quick and Easy Halloween Costumes

9 and 16 Oct, 9.30am-2.30pm
at Community Learning Centre,
Ryde. Cost £40/£30 concession.
Tutor: Jane Pearce.

Handmade Beaded Jewellery

10 Oct for 6 weeks,
12.30-2.30pm at Isobel Centre.
Cost £40/£30 concession.
Tutor: Cora Wade.

Fused Glass Jewellery

11 Oct for 6 weeks, 6-8.30pm
at Community Learning Centre,
Ryde. Cost £40/£30 concession.
Tutor: Juliet Sargent.

Small Willow Lanterns

11 and 12 Oct, 10am-3pm
at Community Learning Centre,
Ryde.
Cost £40/£30 concession.
Tutor: Jane Pearce.

Trick and Treat Bags Workshop

15 Oct, 10.30am-2.30pm
at Wootton Scout Hut.
Cost £20/£15 concession.
Tutor: Julie Webb.

Revamping Jewellery Workshop

18 Oct, 10am-2pm
at West Wight Youth and
Community Centre.
Cost £15/£10 concession.
Tutor: Lindsey Rudge.

Recycle Craft Workshop

22 Oct, 10am-3pm
Community Learning Centre,
Ryde.
Cost £20/15 concession.
Tutor: Charlotte Smith.

Encaustic Art

8 Nov for 4 weeks, 10am-12pm
at Community Learning Centre,
Ryde.
Cost £35/£25 concession.
Tutor: Debbie Lane.

Gift Wrap to Perfection Workshop

29 Nov, 10am-2pm
at Community Learning Centre,
Ryde. Cost £15/£10 concession.
Tutor: Lindsey Rudge.

Christmas Crafts Workshop

5 Dec, 9am-3pm at
Community Learning Centre,
Ryde. Cost £25/£20 concession.
Tutor: Jane Pearce.

Christmas Crafts Workshop

6 Dec, 9am-3pm at
Nine Acres Community and
Family Room, Newport.
Cost £25/£20 concession.
Tutor: Jane Pearce.

Ab Fab Bags

12 and 13 Dec, 10am-3pm
at Community Learning Centre,
Ryde. Cost £40/£30 concession.
Tutor: Jane Pearce.

MUSIC

Didgeridoo

19 Sept for 10 weeks, 7-9pm
at Community Learning Centre,
Westridge.
Cost £45/£35 concession.
Tutor: Joe Caudwell.

Guitars for Beginners

8 Oct for 6 weeks, 6-8pm
at Community Learning Centre,
Ryde. Cost £40/£30 concession.
Tutor: Graeme Barker.

HEALTH & WELLBEING

First Degree Reiki Training

22 and 29 Sep, 10.30am-2pm at
Community Learning Centre,
Ryde. Cost £20/£15 concession.
Tutor: Anne Osborn.

Learn to Relax

21 Oct, 2-4pm at Broadway
Centre, Sandown. Cost £5.
Tutor: Anne Osborn.

ICT

Computers for Beginners (with UKonline)

No cost for this course

19 Sep for 6 weeks,
1.30-3.30pm at West Wight
Youth and Community Centre.

20 Sep for 6 weeks,
10am-12pm at Isobel Centre,
Newport.

7 Nov for 6 weeks,
9.15-11.15am at East Cowes
Children's Centre.

7 Nov for 6 weeks, 10am-12pm
at Community Learning Centre,
Ryde.

8 Nov for 6 weeks,
12.30-2.30pm at Nine Acres
Community and Family Room.

Social Networking for Beginners - Facebook, Twitter & Skype Workshop

17 Sep, 9.30am-1.30pm at
Community Learning Centre,
Ryde.
Cost £15/£10 concession.
Tutor: Claire Kay.

Intro to Apple Mac

20 Sep for 5 weeks,
10am-12pm at Community
Learning Centre, Ryde.
Cost £30/£20 concession.
Tutor: Mark Lloyd.

Excel for Beginners

21 Sep for 6 weeks,
10am-12pm at Isobel Centre,
Newport.
Cost £40/£30 concession.
Tutor: Claire Kay.

ICT Calendar Making

1 Oct for 6 weeks, 1-3pm
at Community Learning Centre,
Ryde.
Cost £40/£30 concession.
Tutor: Annette Whaley.

Basic Web Design on PC

3 Oct for 4 weeks,
9.30am-1.30pm at Community
Learning Centre, Ryde.
Cost £40/£30 concession.
Tutor: Claire Kay.

Photoshop for Beginners

8 Oct for 6 weeks, 10am-12pm
Sandown Library.
Cost £40/£30 concession.
Tutor: Debbie Lane.

Buying and Selling on Ebay

8 Nov for 3 weeks, 10am-12pm
at Community Learning Centre,
Ryde.
Cost £20/15 concession.
Tutor: Claire Kay.

iTunes

14 Dec, 9.30-11.30am at
East Cowes Children's Centre.
Cost £5.
Tutor: Claire Kay.

Funded by

Skills
Funding
Agency

For further information or to book a place on any of the above courses, please contact the Isle of Wight Council's Adult and Community Learning Team on **817280** or visit www.iwcommunitylearning.ac.uk

Critical Reflection and Analysis

Group 2 Child Protection: Information Sharing

TARGET GROUP:

practitioners who make decisions about sharing personal information on a case-by-case basis.

COURSE AIMS:

To provide knowledge, skills and professional confidence in preparing for and making positive contributions to Child Protection Conferences and Core Group Meetings.

OUTCOMES:

By the end of the course, participants will be able to:

- Have improved practitioner confidence to share information about their clients appropriately.
- Be aware of the National Information Sharing Guidance and their role within it.

Links to Training and Development Standards for Foster Carers: 1.4, 2.2, 4.4, 6.1, 6.2, 6.3, 7.4.

Trainer:	Calvin Wright, Safeguarding Trainer
Dates:	31 st January 2013 OR 25 th February 2013
Duration:	9:30am – 11:30am OR 12:00pm – 2:00pm OR 2:30pm – 4:30pm
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Making Positive Contributions to Child Protection Conferences and Core Group Meetings

TARGET GROUP:

anyone who need to attend Child Protection Conferences and/or Core Group Meetings.

COURSE AIMS:

To provide professionals with the knowledge and skills in preparing for and making positive contributions to Child Protection Conferences and Core Groups.

OUTCOMES:

By the end of the course, participants will be able to:

- Identify the contribution each professional is expected to make to child protection conferences including the submission of written reports.
- Identify the purpose and structure of a child protection conference and your role within it.
- Identify good practice for effective participation at case conferences.
- Fully understand the importance of Core Groups in keeping children subject to a child protection plan safe from further harm.
- Have considered your role in Core Groups, review conferences and the continuing process of assessment, analysis, planning and review.

Links to Training and Development Standards for Foster Carers: 2.2, 4.4, 6.1, 6.2, 6.3, 6.4, 7.4.

Trainer:	Calvin Wright, Safeguarding Trainer
Dates:	9 th July 2012 OR 17 th September 2012 OR 15 th November 2012
Duration:	9:30am – 4:15pm
Venue:	Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Emotional Abuse and Neglect

TARGET GROUP:

Anyone who works with children.

In order to access this training, delegates **must** have completed Group 2 Child Protection Basic Awareness training.

COURSE AIMS:

To give participants an opportunity to consider some of the dilemmas involved in working with families where emotional abuse and neglect is an issue.

Lessons from research and Serious Case Reviews will be used to enable participants to explore assessment processes as well as appropriate ways of intervening.

OUTCOMES:

By the end of the course, participants will be able to:

- Recognise situations where neglect and emotional abuse are impacting on a child's development.
- Consider research and enquiry findings that assist in working with emotional abuse and neglect.
- Understand the Assessment Framework in order to conduct assessments which are informed by family history, dynamics and current context in order to reach an understanding of the needs of the child.
- Build an understanding of attachment and resilience to inform their analysis.
- Develop the capacity to work creatively with children and families to build on strengths whilst ensuring children are protected.

Links to Training and Development Standards for Foster Carers: 3.2, 5.1, 5.2, 5.4, 5.6, 6.1, 6.2, 6.3, 7.4.

Trainer:	In-Trac
Dates:	19 th AND 20 th November 2012
Duration:	9:30am – 4:30pm
Venue:	Isle of Wight College, Medina Way, Newport, PO30 5TA
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Domestic Abuse and the Impact on Children

TARGET GROUP:

Anyone who works with children.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

OUTCOMES:

By the end of the course, participants will be able to:

- Describe domestic abuse within a diversity framework.
- Describe a range of inter-agency issues within this field of work.
- Identify the impact of domestic abuse on children.
- Demonstrate skills in the application of an organisation's domestic abuse policy when assessing levels of risk.
- Identify key issues for engaging with families where domestic abuse is an issue.

Links to Training and Development Standards for Foster Carers: 3.3, 3.4, 5.6, 6.1, 6.2, 6.3, 7.4.

Trainer:	Jane Wiffin, In-Trac
Dates:	18 th AND 19 th September 2012
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Duration:	9:30am – 4:30pm
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Promoting Positive Environments for Children: Attachment and Resilience

TARGET GROUP:

Staff working regularly with children and young people who may be required to complete or contribute to assessments and plans.

In order to access this training, delegates must have completed group 2 Child Protection Basic Awareness training.

COURSE AIMS:

This course aims to provide an introduction to attachment and resilience and enables participants to use this knowledge whilst assessing the developmental needs of children.

OUTCOMES:

By the end of the course, participants will be able to:

- Identify patterns of attachment.
- Understand how the quality of attachment may impact on a child's development.
- Use a range of tools to assess the pattern of attachment for individual children.
- Identify factors that cushion vulnerable children from the worst effects of adversity; and
- Work creatively with children and their families to build on strengths whilst ensuring that children are protected from harm.

Links to Training and Development Standards for Foster Carers: 3.2, 3.3, 5.1, 5.2, 5.3, 5.4, 5.6, 6.2, 7.4.

Trainer:	Lynne Buckle, In-Trac
Date:	11 th September 2012
Duration:	9:30am - 4:30pm
Venue:	Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost:	Fully funded by LSCB

The ASYE Development Programme

TARGET GROUP:

NQSW's. **NQSW's will need to be registered with the College of Social Work. If you need clarification if you are registered and in which cohort please contact Paul Barnard.**

COURSE AIMS:

To provide NQSW's with access to the best possible development opportunities, so that they can broaden the skills and knowledge gained through their initial training and gives them a firm foundation for future career development.

OUTCOMES:

Learning outcomes will be made available before each module and there will be more details on the introduction day.

This course will be supported by additional reflective supervision and protected time for learning and development activity. Again there will be more details on the introduction day.

Links to Training and Development Standards for Foster Carers: Not suitable for Foster Carers

NQSW Lead:	Paul Barnard, Commissioning Manager Social Care Workforce Development. There will be additional trainers from across the South Central region as this is a sub-regional programme.
Dates:	<u>Cohort A:</u> 1 st October 2012 8 th October 2012 9 th October 2012 9 th November 2012 10 th December 2012 17 th January 2013 11 th February 2013 12 th February 2013 28 th February 2013 TBC - March 2013 20 th September 2013 <u>Cohort B:</u> TBC - starting February 2013
Venue:	TBC in Winchester; except the first day which will be held at the Community Learning Centre at Westridge
Duration:	11 days (9:00am – 4:30pm)
Cost:	Fully subsidised



The Consolidation and Preparation for Specialist Practice – PQ First Module

TARGET GROUP:

Social Workers wishing to embark on the post qualifying training framework.

COURSE AIMS:

To raise standards in social work practice and help social workers demonstrate their competence to work within complex situations.

ASSESSMENT:

You will be required to produce a portfolio with the following information:

Part A

- Curriculum Vitae (from the point of qualification in Social Work).
- Continuing Professional Development (CPD) Review.

Part B

- Practice Analysis.
- Third Party Testimony.

These four components will form the submission of your portfolio. The evidence produced will then be used to assess your suitability for the award of Stage 1 of the specialist award.

In order to successfully complete the CPSP unit you must demonstrate you have met the GSCC Post Qualifying Specialist Standards in the following areas:

- Knowledge.
- Values.
- Practice.

Links to Training and Development Standards for Foster Carers: Not suitable for Foster Carers

Trainers:	Associate Lecturers of Bournemouth University
Dates:	Cohort A: 9 th January 2013 27 th February 2013 20 th March 2013
Duration:	3 days (9:30am – 4:30pm). Days 1 & 2 are the compulsory taught days; Day 3 is an optional day to work on your portfolio submission
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully subsidised

Involving Children and Young People

TARGET GROUP:

Any Staff working with children and young people particularly those in care.

COURSE AIMS:

To increase children and young people's involvement in the decisions that affects their lives.

OUTCOMES:

By the end of the course delegates will have:

- Increased skills and understanding to aid the efforts of participation.
- A working knowledge and practiced skills such as empathy, compassion and understanding allow a worker to better target interventions to be more child centred.
- Experienced some of the ways social workers deliver messages to children and young people about the decisions that effect their lives and consider the impact to those children and young people.

Links to Training and Development Standards for Foster Carers: 1.2, 1.3, 2.3, 4.1, 4.2, 7.4.

Trainers:	Stephen Woodford & Young People
Dates and:	15 th and 16 th August 2012 (Westridge)
Venues	12 th and 13 th September 2012(Downside) 3 rd and 4 th October 2012 (Westridge) 30 th and 31 st October 2012 (Downside) 28 th and 29 th November 2012 (Newport Youth Centre)
Duration:	3.5 hours. There are 2 sessions a day (9:15am – 12:45pm and 1:30pm – 5:00pm). You only need attend 1 session but please identify which session on your booking form.
Cost:	Fully subsidised

Intervention and Skills

Group 2 Child Protection: CAF & Information Sharing

TARGET GROUP:

Staff working with children and young people who need to share personal information with others and those who wish to undertake Common Assessments or need to understand the common assessment process.

COURSE AIMS:

To provide participants with the opportunity to develop awareness of the CAF processes and to be able to complete a CAF with a child, young person, parent or carer and to be able to share personal information using the Information Sharing Guidelines.

OUTCOMES:

By the end of the course, participants will be able to:

- Have an understanding of the national and local context to the introduction of Common Assessment Framework and Lead Professional.
- Be aware of the implementation model in the Isle of Wight.
- Have a clearer understanding of the role of the Lead Professional role and the Team around the Family approach.
- Use the Distance Traveled Tool with a child or young person, a family member and themselves.
- Have increased their knowledge and understanding of their role and the process to be followed in identifying needs, completing a Common Assessment and ensuring integrated service provision.
- Have an understanding of the local thresholds for different tiers of need.
- Have improved practitioner confidence to share information about their clients appropriately.

Links to Training and Development

Standards for Foster Carers: 1.4, 2.2, 4.4, 6.1, 6.2, 6.3, 7.4.

Trainer:	David Piggott
Dates and Venues:	24 th September 2012 (Westridge)
	OR
	19 th October 2012 (Downside)
	OR
	23 rd November 2012 (Downside)
	OR
	24 th January 2013 (Westridge)
	OR
	27 th February 2013 (Downside)
	OR
	19 th March 2013 (Downside)
	OR
	13 th May 2013 (Westridge)
	OR
	12 th June 2013 (Downside)
	OR
	8 th July 2013 (Downside)
Duration:	One day (9:30am – 4:30pm)
Cost:	Fully subsidised

Group 3 Child Protection: Understanding and Working with Sexual Exploitation

TARGET GROUP:

Anyone who works with children.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

OUTCOMES:

By the end of the course, participants will be able to:

- Describe what sexual exploitation is and the different forms it can take.
- Explore statistical information which demonstrates the scale of the issue and certain trends.
- Examine the grooming model with the support of case studies to ensure that participants understand different versions of grooming and the forms it can take.
- Identify vulnerability factors and protective factors.
- Examine risk assessment tools.
- Participants will have an overview of the Sexual Offences Act 2003.
- Explore the methods and tools that can be used to disrupt Child Sexual Exploitation.
- Consider a case study to identify vulnerability factors, suggest protective factors that could be improved or developed, as well as look at support services both local and national that could be used to help protect a young person.

Links to Training and Development Standards for Foster Carers: 2.2, 3.3, 3.5, 6.1, 6.2, 6.3, 7.4.

Trainer:	Just Whistle
Date:	11 th July 2012
Duration:	9:30am – 4:30pm
Venue:	Community Learning Centre, Westridge
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Working with Hostile Families and Disguised Compliance

TARGET GROUP:

Anyone who works with children and their wider families.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

OUTCOMES:

By the end of the course, participants will be able to:

- An understanding of the basic literature/theory about 'resistance' and 'involuntarism' and the importance of using the literature to:
 - understand the impact of strong emotions on cognitive processes;
 - maintain appropriate emotional and physical boundaries when interviewing aggressive service users;
 - limit the distorting impact of service user aggression on professional networks.
- A framework for thinking through 'discrepant' information.
- Greater clarity about the limits of confidentiality in Child Protection work and the need to share *and* analyse information.
- An understanding of the importance and use of procedures and contracts.
- Some practical skills/techniques which reduce the likelihood of physical aggression:
 - Assertive rather than persecutory.
 - Authoritative rather than authoritarian.
- A framework for thinking about levels and possible outcomes of 'resistance'.
- Complementary strategies for recognising and dealing with personal and client stress.
- An increased awareness of the importance of supervision.

Links to Training and Development Standards for Foster Carers: 1.3, 2.2, 2.3, 3.4, 3.5, 4.1, 4.2, 4.3, 6.1, 6.2, 6.3, 7.4.

Trainer:	In-Trac
Dates:	10 th and 11 th September 2012
Duration:	Two days (9:30am – 4:30pm)
Venue:	Community Learning Centre, Westridge
Cost:	Fully subsidised by the LSCB

Group 3 Child Protection: Direct Work With & Communicating With Children

TARGET GROUP:

Any staff working directly with Children and Young People.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

OUTCOMES:

By the end of the course, participants should be able to:

- To understand different ways of communicating, verbal, non verbal including touch and play.
- To understand the development of communication from birth with developmental milestones focusing on language development.
- To explore the importance of understanding communication in child observation.
- To learn techniques for overcoming blocks in verbal communication.
- To develop an understanding of the issues in communicating with children with sensory loss and with learning difficulties.
- To learn the application of this knowledge to practice in assessment and intervention.
- To learn the influence of own communication on children.
- To create a work plan to take new knowledge and skills into the workplace.

Links to Training and Development Standards for Foster Carers: 1.1, 1.2, 1.3, 3.3, 4.1, 4.2, 4.3, 5.2, 5.4, 5.5, 5.7, 7.4.

Trainer:	Lynne Buckle, In-Trac
Dates:	25 th AND 26 th September 2012
Duration:	Two days (9:30am – 4:30pm)
Venue:	Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost:	Fully funded by the LSCB

Group 3 Child Protection: Working with Sexual Abuse

TARGET GROUP:

Any staff working directly with Children and Young People.

In order to access this training, delegates **must** have completed group 2 Child Protection Basic Awareness training.

COURSE AIMS:

To enable participants to gain a greater understanding of how sexual abuse affects children and young people, and to develop the knowledge and skills necessary to intervene effectively.

Outcomes:

By the end of the course, participants should be able to:

- Outline the legal framework as it relates to sexual abuse.
- Outline the behaviour pattern of perpetrators of sexual abuse.
- Explain the impact of abuse on the victim and non-abusing.
- Identify appropriate responses to sexual abuse which meet the immediate safety needs of the child, and actions that will need to be taken to promote their long term well being and recovery.
- Recognise and manage the emotional impact of working with sexual abuse.

Links to Training and Development Standards for Foster Carers: 1.3, 2.1, 3.3, 4.1, 4.2, 5.7, 6.1, 6.2, 6.3, 7.4.

Trainer:	Coral Hatton, In-Trac
Dates:	3 rd September 2012 OR 4 th February 2013
Duration:	One day (9:30am - 4:30pm)
Venue:	Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost:	Fully funded by the LSCB

Group 4 Child Protection: Achieving Best Evidence Interviewing

TARGET GROUP:

Social Workers and Consultant Social Workers who need to undertake Achieving Best Evidence Interviews (jointly with the police) where children and young people may have been abused or have witnessed abuse.

To attend this course delegates **must** have first observed two joint interviews.

COURSE AIMS:

For Social workers to have the skills to confidently and professionally undertake the role of interviewer in video interviews with the police.

OUTCOMES:

By the end of the course, participants will be able to:

- Understand the importance of always acting in the best interest of the child.
- Demonstrate an ability to work with colleagues from other agencies as members of an inter-disciplinary team in the planning, preparation and conducting of the interview.
- Gain a familiarity with the statutory framework within which investigative interviews must be conducted and an ability to work effectively within this context – including guidance from Achieving Best Evidence in Criminal Proceedings: Guidance on interviewing victims and witnesses, and guidance on using special measures March 2011.
- Develop rapport with children of different ages and backgrounds and to communicate with them effectively.
- Learn to plan and set objectives for individual interviews, taking into account the needs of the child concerned and the child's developmental needs and background.
- Conduct an interview within the statutory framework and guidance.
- Record accurately and effectively the results of the interview.

Links to Training and Development Standards for Foster Carers: Not suitable for Foster Carers.

Trainer:	Hampshire County Council & Hampshire Constabulary
Dates:	8 th October 2012 – 12 th October 2012 incl. 4 th March 2013 – 8 th March 2013 incl.
Duration:	Five days (9:30am - 4:30pm)
Venue:	Wells Place Centre, Eastleigh
Cost:	Fully subsidised

Working with the Missing Persons Protocol

TARGET GROUP:

Anyone working with children and young people who may go missing including; EWS, Police Officers, PCSO's, Foster Carers and staff working with LAC.

COURSE AIMS:

For delegates to have a clear understanding of the local missing persons protocol and the expectations of someone in their position of the protocol.

Outcomes

By the end of the course, participants will be able to:

- Define what constitutes a missing person as per the Isle of Wight Missing Persons Protocol.
- Recognise the responsibilities of the different agencies and individuals under the protocol.
- Apply the protocol to practical situations that they may find themselves in.

Links to Training and Development Standards for Foster Carers: 1.3,1.4, 2.2, 2.3, 2.4, 2.5, 3.1, 3.5, 4.4, 4.5, 6.2, 7.4.

Trainer:	Paul Barnard, Commissioning Manager, Social Care Workforce Development, with DC Richard Beardsall, Hampshire Constabulary
Dates:	16 th July 2012 OR 21 st July 2012 OR 8 th October 2012
Duration:	Half a day (9:30am - 12:30pm OR 1:30pm - 4:30pm) Delegates will just need to attend for one of the half day sessions.
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully subsidised



The Role of the Appropriate Adult

TARGET GROUP:

Anyone wanting to act in the role of appropriate adult for children and young people or vulnerable adults who are arrested and detained at the police station for questioning.

Please note you **CANNOT** act as an Appropriate Adult if you have not done this training.

COURSE AIMS:

For delegates to have a full understanding of the role and responsibilities of an appropriate adult supporting a service user who is detained for questioning at the Police Station.

OUTCOMES:

By the end of the course, participants will be able to:

- Describe the process at the police station for a detailed person.
- Explain the rights of a detained person,
- Explain the roles and responsibilities of the Appropriate Adult.
- Describe the interview procedure for a detained person.
- Familiarise themselves with the police station and interview environment.

Links to Training and Development Standards for Foster Carers: 1.3, 1.4, 2.1, 2.2, 4.5, 6.2, 7.4.

Trainer: Adrian Dadd, Hampshire Constabulary
Date: 10th July 2012
Duration: 9:30am - 4:30pm
Venue: Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX
Cost: Fully subsidised

Graduate Certificate in Systemic Practice

TARGET GROUP:

Therapeutic Workers.

COURSE AIMS:

For delegates to complete their second year towards becoming qualified Systemic Practitioners.

OUTCOMES:

Still to be confirmed:

Links to Training and Development Standards for Foster Carers: not suitable for Foster carers.

Trainer: Institute of Family Therapy
Dates: Block 1: 15th October – 17th October 2012
Block 2: 11th December – 12th December 2012
Block 3: 23rd January – 24th January 2013
Block 4: 7th February – 8th February 2013
Block 5: 27th March – 28th March 2013
Block 6: 16th April – 17th April 2013
Block 7: 21st May – 22nd May 2013
Duration: All delegates should attend for **all 15 days** (9:30am - 4:30pm)
Venue: Downside Community & Learning Centre, Furrlongs, Newport, PO30 2AX (**except** 17th October which is at Community Learning Centre, Westridge, Ryde, PO33 1QS).
Cost: Fully subsidised

Competence in Care Proceedings

TARGET GROUP:

Social workers who are required to present assessments reports and oral evidence to Court in childcare public law proceedings.

COURSE AIMS:

The aim is to deliver a programme of training for child care field social workers that will equip them with the necessary knowledge and understanding of the statutory context of their role and the court process, to enable them to carry out their professional responsibilities competently and in line with best practice.

COURSE OUTCOMES:

By the end of the programme delegates will be able to:

- Describe their duties and responsibilities under the law.
- Explain the process of giving evidence in court.
- Have experienced giving oral evidence and being cross examined in court by barrister.

Trainer:	LSWT
Dates:	25 th September 2012 26 th September 2012 11 th October 2012
	<i>Delegates must attend all dates</i>
Duration:	Three days (9:30am – 4:30pm)
Venue:	25/9 -Priors Hall - Cathedral Refectory , Winchester 26/9 - Paul Woodhouse Suite - Cathedral Refectory, Winchester 11/10 – University of Portsmouth, Anglesea Building, Anglesea Road, Portsmouth PO1 3DJ
Cost:	Fully funded



Supervision in Social Work

TARGET GROUP:

Staff working in social work/social care who offer supervision to staff/volunteers.

COURSE AIMS:

The direct supervision training will focus on core supervision skills with an emphasis on supporting social workers in children's services to exercise sound professional judgement in their practice with children and families.

COURSE OUTCOMES:

By the end of the course, participants will be able to:

- Understand the impact of supervision on outcomes for service users.
- Understand the importance and key elements of effective supervision for social workers.
- Understand the challenges and stages of transition from student to experienced practitioner.
- Understand the 4X4X4 Model of supervision.
- Understand and rehearse the core elements of reflective supervision cycle.
- Understand and rehearse the skills involved in supervising assessment work including the use of genograms and ecomaps.
- Develop the social worker's ability and confidence to practice authoritatively with complex cases.
- Explore the interaction between practitioner, supervisor, and professional network and consider how this impacts on work with service users.
- Understand the impact of emotion and anxiety on practice and develop skills in assisting social worker's to deal with these issues.
- Understand and develop confidence in using the supervisors guide.

Trainer:	Karen Kerley, Commissioner, and Sonya Hackett, Consultant Social Worker
Dates:	20 th February 2013 21 st February 2013 22 nd March 2013
	<i>Delegates must attend all dates</i>
Duration:	3 days (9:30am - 4:30pm)
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully funded



Total Communication

TARGET GROUP:

Any Staff who communicate regularly with children and adults who have learning disabilities and communication difficulties.

COURSE AIMS:

- To provide participants with an understanding of the range of verbal and non-verbal communication methods used in total communication.
- To give an underpinning knowledge of Total Communication and how to use it.

COURSE OUTCOMES:

By the end of the course delegates will have an understanding of:

- Increased skills to use Total Communication with people with learning disabilities.
- The range of alternative communication methods and how they are used.

Trainers:	Isle of Wight College
Date:	5 th September 2012 OR 20 th February 2013
Time:	9:30am – 4:30pm
Venue:	Isle of Wight College, Medina Way, Newport, PO30 5TA
Cost:	Fully funded



Group 4 Child Protection: Contemporary Risk Assessments

TARGET GROUP:

This is the second half of a program that begun last year for Multi-agency professionals who undertake risk assessments.

COURSE AIMS:

To help staff understand the origins and the consequences of different circumstances (as above) and to explore which tools are available to use to effectively identify and intervene to enhance outcomes for children. To examine assessment issues and frameworks.

OUTCOMES:

A full list of outcomes and the plan for each of the days will be sent to delegates once they have booked.

IMPACT:

To increase the quality of risk assessments, by offering increased awareness and better knowledge of available frameworks, across the Isle of Wight to improve outcomes for children and young people.

Links to Training and Development Standards for Foster Carers: not suitable for Foster carers.

Trainer:	Martin Calder Training & Consultancy
Dates:	Day 7: 25 th September 2012 – sexual abuse theoretical foundations Day 8: 26 th September 2012 – adult male sex offenders Day 9: 30 th October 2012 – mothers of sexually abused children Day 10: 31 st October 2012 – young people who sexually abuse Day 11: 27 th November 2012 – children with sexual behaviour problems Day 12: 28 th November 2012 – contact/ safe care
Duration:	12 days (9:30am - 4:30pm)
Venue:	Community Learning Centre, Westridge, Brading Road, Ryde, PO33 1QS
Cost:	Fully subsidised

Chairing Skills

TARGET GROUP:

Any staff who are required to chair meetings.

COURSE AIMS:

This workshop equips staff with the skills that will enable them to confidently chair and manage meetings effectively. The highly practical session will allow all participants to use newly acquired skills (or sharpening up existing ones) to make positive contributions to meetings across the Council.

COURSE OUTCOMES:

By the end of the course delegates will:

- Understand the roles that people can play within group settings;
- Be clear on the need to remain focused on the agenda and managing time effectively
- Have practiced the tools for defusing challenging situations;
- Have practiced relevant chairing techniques including time keeping, establishing ground rules and making effective introductions;
- Have practiced skills that gain positive participation and support individual contributions

Links to Training and Development Standards for Foster Carers: Not suitable for Foster carers.

Trainer:	Lorraine Bevan
Date:	5 th September 2012
Duration:	9:30am - 4:30pm
Venue:	Community Learning Centre, Downside, Furlongs, Newport, PO30 2AX
Cost:	Fully funded

Watch this space...

Please look out for updates to this training calendar as we are still negotiating dates and learning outcomes on the following courses:

Knowledge:

- The Leadership & Management Program
- Report Writing
- Train the Trainer Program

Critical Reflection & Analysis:

- The Group Supervision Model
- Analysis as part of Social Work Assessments

Intervention & Skills:

- Life Story Work
- IT Training
- Makaton Training
- Minute Taking
- The Child Practitioner Training Program

Email updates will be circulated once these courses are confirmed

The booking form is at the end of this document.



A handwritten signature in cursive script that reads "Paul". The signature is written in black ink on a white background.

Paul Barnard

Commissioning Manager | Adults and Childrens
Social Care Workforce Development



Course Application Form

PLEASE COMPLETE ALL SECTIONS OF THE FORM this will ensure prompt processing of your application

Please return the completed application form to: learning.development@iow.gov.uk or Learning & Development, Community Learning Centre, Brading Road, Ryde, Isle of Wight, PO33 1QS

Please ensure you have read the target group for your chosen event, or you may be liable for the full cost of the course if you later realise this event isn't relevant to you.

Full /Course Title:		
Event Date(s):	Time:	Venue:
Applicant's Surname(s):	Applicant's First Name(s):	
Applicant's Workplace (including Address) :	Applicant's Role:	
Daytime Telephone Number:	Email address for course confirmation (your application cannot be processed without this information):	
Requirements please detail where appropriate:		
Hearing Loop	Dietary requirements	Other (please state)
Braille	Audio	
How will your place be funded including any non-attendance charge incurred? Your application will not be processed without this information!		
Subscribers rate (please tick)		Workplace Address (for invoicing if different from above):
Non-subscribers rate (please tick)		
Internal Budget Code (Council employees only)		

<u>Signature</u>
I understand by signing this form I agree to attend the above named event and that I must notify Learning & Development <u>in writing</u> if I am unable to attend. I understand by signing this form I take full responsibility and will be charged the course fee for non-attendance.
I am also aware the information contained on this form will be held on a computer system, which is registered under the Data Protection Act 1998.
..... Date:
<i>Signature</i>

For Office Use Only:

Date Received: On SAP Date: _____

Booking Confirmed Date: _____



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