

FAQ

How will my club receive the funding?

All funding will be paid direct to the club, in most cases this will be in two separate transactions; one initial fee to start the project and a second once the project is underway.

How long does my club have to apply?

The sports development unit will accept applications all year round. Awards will be issued four times per year.

When will my club hear about its application?

You will receive an initial response once eligibility is established, this will explain when the panel will review your application.

Can a club submit more than one application?

Yes and no. Only one application may be submitted per funding window - of which there will be four per year. If you have more than one idea please contact the sports development unit for advice.

Is feedback given for unsuccessful applications?

If an application is unsuccessful an explanation will be given as to why.

Is there an appeal process for unsuccessful applications?

No, an explanation will be given as to why an application is unsuccessful. Where possible the sports development unit will work with clubs to improve applications and increase the chances of a successful application in the future.

Can the club use this money as part of a bigger project?

The sports development unit is happy to fund current projects that require additional support to be completed. However the club must have made significant progress within this project and meet all other criteria.

What if the club doesn't spend all the money?

If there are surplus funds available this may be used to sustain the project or to continue in its development. If this is not possible, any excess funding will need to be returned to the sports development unit.

Is there a time limit by which the club needs to use the funding?

Funding will be granted and a time frame will be determined between the club and the sports development unit. In order for the full funding to be given the club must adhere to the timescales as set out in the agreement.

What 'additional financial support' does my club need to disclose?

Please disclose any financial or 'in-kind' support the club has or expects to generate. This could range from grants awarded by Sport England to ferry travel discounts. The sports development unit is more than happy to award grants that will be supported by other funding providing they are beneficial to the success of the project.



For more information about 'Grow Your Club' contact:

**Sports Development Unit,
Recreation and Public Spaces,
Enterprise House, St Cross Business Park,
Monks Brook, Newport, Isle of Wight, PO30 5WB**

(01983) 823818 or sports.unit@iow.gov.uk

APPLICATION FOR SPORTS DEVELOPMENT GRANT

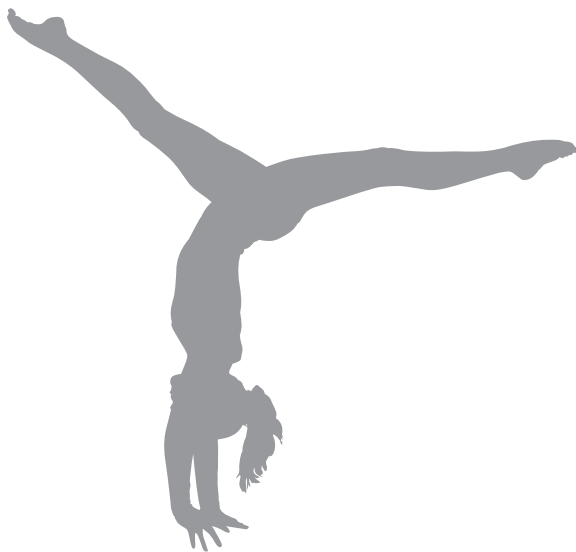


GUIDANCE NOTES

Grow Your Club is aimed at Isle of Wight sports clubs looking to build on what they already have. This could cover a wide range of projects to help improving participation through advertising, to rewarding club members who volunteer with training.

All types of project will be considered and grants of £200 to £1000 will be awarded on the merit of each application. A panel of professionals from the IWC Sports Unit, the Primary Care Trust, and Community Action Isle of Wight will grade each application against a given criteria before deciding which projects are awarded the relevant funding.

Any club can apply, for any given amount, to deliver any project.



TIMESCALES

As soon as eligibility is established on receipt of an application a reply will be sent detailing when the panel will review the proposal. If the application does not meet the initial criteria an explanation will be sent.

CHECKING THAT YOU ARE ELIGIBLE

In order to meet the initial eligibility the following must be met.

- The sports club or organisation must be based on the Isle of Wight.
- Projects must aid the development of the club and its future.
- Projects must have clear sustainable exit route and are sufficiently targeted.
- Your organisation must be formally constituted on a not-for-profit basis.
- Your project must involve a recognised Sport England sport.

FUNDING WILL NOT COVER

- Private or personal gain.
- Management/administration costs.
- Overheads (e.g. storage of equipment, insurance).
- Statutory items.
- Items of personal equipment.
- Maintenance equipment or office equipment.
- Buildings and refurbishment including minor repairs or maintenance.
- Loan repayments.
- Funds to build up a reserve or surplus.

FILLING OUT THE FORM

This form has been designed to extract the following information:

- who you are,
- what you want to do,
- why you want to do it,
- how does this fit in with the project's funding priorities,
- how much will it cost.

When filling out the application try to be specific, give realistic information and accurate figures. There may be sections of the form that you feel are not relevant to your project if you are unsure do not discount it completely but contact the sports unit and we will explain any section to you.

MONITORING

The sports unit expect to work closely with all successful applications and in order for grants to be completed we will need to see evidence of spending, participation, feedback and clear exit route advice. This will enable us to gauge the success of your project and assist in the success of future projects.

ADDITIONAL FINANCIAL SUPPORT

The sports unit work closely with local and regional charities/organisations and are aware of many grants and sponsorship that has been awarded. This does not mean we are not prepared to support a club who has accessed such support, providing this is beneficial to the project and aids its success. Please be clear on all forms of funding/support and allow us to decide their relevance.

